

EXHIBIT A

END OF TERM CERTIFICATION

Check one of the following:

I, _____, hereby certify that during the term of this appointment from _____ to _____ I did not exceed the College's expectation and my agreement that I worked no more than 37.5 hours per work week, on average, nor did I work more than 7.5 hours on any one day.

OR

I, _____, cannot certify that I did not exceed the College's maximum hour expectations and my agreement as described in my Letter of Appointment for the following reason(s): (Please explain fully.)

Signature

Date

Print Name

School/Department