

WAIT LIST PROCEDURES FOR JANUARY TERM 2010

If your preferred course is full, you may place yourself on the wait list for the course (if the wait list is open). A student may be enrolled in one course and on the wait list for another course.

If you are unable to register for any courses, you may place yourself on the wait list for up to **TWO** courses. If you place yourself on more than two wait list, the Registrar's Office will drop you from all additional wait list.

If a space becomes available for a course that you are wait listed for, the Registrar's Office will contact you by e-mail. You will have 2 business days (Monday through Friday) to respond.

If you do not respond, we will drop you from the wait list and contact the next student on the wait list.

A student may enroll for up to 1.50 course credits for January Term. An additional course fee will apply. Every student must enroll in a January Term course work 1.00 credit. A .25 credit course will not fulfill the January Term requirement.

If you have any questions, please contact the Registrar's Office at (925) 631-4214.