



APPLICATION

**FOR UNDERGRADUATE
ADMISSION**

**SAINT MARY'S COLLEGE OF CALIFORNIA
A *BREAKTHROUGH* EDUCATION**

APPLICATION INSTRUCTIONS AND CHECKLIST

FRESHMEN

APPLICATION DEADLINES.

Fall Term priority deadline	November 15
Fall Term regular deadline	January 15
January Term regular deadline	December 1
Spring Term regular deadline	January 1

Students who have all application materials in by the Priority Deadline will hear from the Admissions Committee by the second week of January. If accepted, you are not required to enroll early or to pay an early deposit.

SUBMIT YOUR APPLICATION. Please use the enclosed envelope to submit your application, application fee, essay and official high school transcripts. If no envelope is enclosed, please mail materials to Admissions Office, P.O. Box 4800, Moraga, CA 94575-4800. Letters of recommendation may be sent separately or included with other materials. The Admissions Committee will not make a final decision on your application until all application materials are received.

TEST RESULTS. Saint Mary's requires every freshman applicant to take the SAT Reasoning Test or the ACT. Please remember to list Saint Mary's (SAT code 4675 or ACT code 0386) as one of the colleges to receive your results. This year, we will base admission and merit-based scholarship decisions only on the math and critical reading (formerly verbal) sections of the SAT Reasoning Test. The ACT writing assessment is optional. The Admissions Committee considers the best combined math and critical reading score from the SAT Reasoning Test. Saint Mary's gives credit to students who have taken Advanced Placement or International Baccalaureate exams depending on the scores; please have the results sent to us or noted on your official high school transcript.

OFFICIAL HIGH SCHOOL TRANSCRIPTS. Please submit official high school transcripts that include all work completed to date. If accepted, you must successfully complete your senior year and submit your final official high school transcript as soon as it is available.

LETTER OF RECOMMENDATION. One letter of academic recommendation is required to apply to Saint Mary's. You may include more than one if you wish. Encourage your teacher(s) and/or counselor(s) to use the Saint Mary's recommendation form.

ESSAY. An original essay is required for application to Saint Mary's. It is intended to give the Admissions Committee a

better understanding of who you are. Please write your essay on separate pages and attach it to your application.

APPLICATION FEE. A non-refundable application fee of \$55.00 (payable to Saint Mary's College) must accompany your application. Please include your name and Social Security Number on the check or money order.

TRANSFERS

APPLICATION DEADLINES.

Fall Term priority deadline	November 30
Fall Term regular deadline	July 1*
January Term regular deadline	December 1
Spring Term regular deadline	January 1

Students who have all application materials in by the Priority Deadline will hear from the Admissions Committee by the second week of January. If accepted, you are not required to enroll early or to pay an early deposit.

*Transfers who are also applying for financial aid must apply for admission by January 15 for full aid consideration.

MINIMUM TRANSFER REQUIREMENTS.

Transfer students must have a minimum of 23 transferable academic semester units or 34 transferable academic quarter units with a grade point average of 2.3 or higher for consideration. Students who have less than the minimum number of units may be eligible for admission if they were eligible coming out of high school, i.e., their high school records and SAT I or ACT scores are comparable to those of incoming freshmen. The Admissions Committee is particularly concerned that students complete one year of high school algebra and one year of high school geometry or their equivalents with a grade of C or higher before transferring. Please call the Admissions Office if you have questions about transferring to Saint Mary's.

SUBMIT YOUR APPLICATION. Please use the enclosed envelope to submit your application, application fee, essay and official high school transcripts. If no envelope is enclosed, please mail materials to Admissions Office, P.O. Box 4800, Moraga, CA 94575-4800. Letters of recommendation may be sent separately or included with other materials. The Admissions Committee will not make a final decision on your application until all application materials are received.

TEST RESULTS. Transfer students who have over 23 transferable semester units or 34 transferable quarter units do not have to

take the SAT Reasoning Test or ACT.

OFFICIAL TRANSCRIPTS. Final high school transcripts must be submitted by all transfer applicants. Students who did not graduate from high school must submit high school transcripts as well as results of a high school diploma equivalency exam (e.g. GED). Individual transcripts from each college and/or university must be forwarded to Saint Mary's. Official transcripts of all work attempted are required.

LETTER OF RECOMMENDATION. A letter of academic recommendation is encouraged. You may include more than one if you wish. Encourage your professor(s) and/or advisor(s) to use the Saint Mary's recommendation form.

ESSAY. An original essay is expected. Please write your essay on separate pages and attach it to your application.

APPLICATION FEE. A non-refundable application fee of \$55.00 (payable to Saint Mary's College) must accompany your application. Please include your name and Social Security Number on check or money order.

FINANCIAL AID GUIDELINES

FINANCIAL AID APPLICATIONS. Financial aid applicants are required to file the Free Application for Federal Student Aid (FAFSA) form. California applicants are also required to submit the GPA Verification Form. The FAFSA and GPA verification forms should be available from your high school or college by early December. If your institution does not have the forms, you may request them from the Saint Mary's Financial Aid Office. You may also fill out the FAFSA online at www.fafsa.ed.gov. Remember to list Saint Mary's (Code 001302) as the recipient of your financial aid information.

FINANCIAL AID DEADLINE. Saint Mary's financial aid deadline is February 15. Do not wait to be admitted to the College before applying for financial aid. Aid applicants must be U.S. citizens or permanent residents. All students applying for the 2007-2008 school year must be accepted by March 2, 2007 in order to receive priority consideration for financial aid. Students are encouraged to apply for admission as early as possible to meet financial aid deadlines. If you need more information, please contact: Financial Aid Office, Saint Mary's College, P.O. Box 4530, Moraga, CA 94575-4530. PHONE (925) 631-4370 FAX (925) 376-2965.

TESTING INFORMATION

On what date(s) did you take or do you plan to take:

SAT CR _____ M _____ date _____ / _____
MONTH YEAR

SAT CR _____ M _____ date _____ / _____
MONTH YEAR

ACT _____ date _____ / _____
ENGL MATH READ SCI COMP MONTH YEAR

ACT _____ date _____ / _____
ENGL MATH READ SCI COMP MONTH YEAR

SCHOLASTIC INFORMATION

High schools attended:

NAME OF SCHOOL	GRAD YEAR	CITY AND STATE	TELEPHONE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Colleges attended:

NAME OF SCHOOL	DATES OF ATTENDANCE TERM/YEAR	CITY AND STATE	TELEPHONE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you listed, above, all schools beyond high school level at which you have registered? _____

If there has been an interim since you last attended high school, or if there is any gap in your educational record, please indicate what your activity has been during that time. Please include dates.

Please list below any courses you are currently taking or plan to take this academic year.

COURSE TITLE	UNIT VALUE (IF APPLICABLE)	TERM(S)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

FAMILY INFORMATION

Home address of parents/guardians _____
STREET ADDRESS OR P.O. BOX

_____ TELEPHONE (____) _____
CITY STATE ZIP

Father's name/Guardian's name _____ Deceased

Occupation and Employer _____

Father's E-mail _____

Highest level of education completed Elementary/middle school High school College Graduate

Last school attended _____ Degree _____

Mother's name/guardian's name _____ Deceased

Occupation and employer _____

Mother's E-mail _____

Highest level of education completed Elementary/middle school High school College Graduate

Last school attended _____ Degree _____

Parents are Married Separated Divorced Remarried

If parents are not living together, with which parent are you currently living? _____

If you are not living with either parent, with whom are you living? _____ Relationship to you? _____

Names and ages of brothers _____

Names and ages of sisters _____

What languages are spoken at home? _____

Is English the primary language? Yes No

NAME	RELATION	YEARS IN ATTENDANCE
List members of your family who are attending, have attended, or are employed by Saint Mary's College		
_____	_____	_____
_____	_____	_____

Are you applying to other colleges or universities? Yes No If yes, please list them.

Which individuals or factors influence your decision to apply to Saint Mary's College?

EXTRACURRICULAR, PERSONAL, AND VOLUNTEER ACTIVITIES

(INCLUDING SUMMER)

Please list your principal extracurricular, community, and family activities and hobbies in the order of their interest to you. Include specific events and/or major accomplishments such as musical instrument played, varsity letters earned, etc. Check (√) in the right column those activities you hope to pursue in college.

ACTIVITY	GRADE LEVEL OR POST-SECONDARY (PS)					APPROXIMATE TIME SPENT		POSITIONS HELD, HONORS WON, OR LETTERS EARNED	DO YOU PLAN TO PARTICIPATE IN COLLEGE?
	9	10	11	12	PS	HOURS/WEEK	WEEKS/YEAR		

ACADEMIC HONORS: Briefly list or describe any scholastic distinctions or honors you have won beginning with ninth grade.

WORK EXPERIENCE: List any job (including summer employment) you have held during the past three years.

SPECIFIC NATURE OF WORK	EMPLOYER	APPROXIMATE DATES OF EMPLOYMENT	APPROXIMATE NO. OF HOURS SPENT PER WEEK

SHORT ANSWER: Please describe which of your activities (extracurricular and personal activities or work experience) has been most meaningful and why.

ESSAY

On separate sheets of paper, we would like you to write an essay on pertinent subject matter that would facilitate our decision on your admission to Saint Mary's College. There is no stipulation on the length or kind of essay that you send. We are interested in how you express yourself and the kinds of things you think about. Please include your name on each page of your essay and attach your essay to your application. Don't forget to sign your name below.

SIGNATURE

I certify that I have carefully considered each question and that my statements are true and complete to the best of my knowledge. I understand that misrepresentation in any statement may be considered sufficient for reason for refusal of admission or disqualification.

Signature _____ Date _____

Return complete application with \$55 application fee to the Admissions Office, Saint Mary's College, P.O. Box 4800, Moraga, California 94575-4800. Questions? Call the Admissions Office at (925) 631-4224 or (800) 800-4SMC, fax us at (925) 376-7193, or e-mail: smcadmit@stmarys-ca.edu

In compliance with applicable law and its own policy, Saint Mary's College of California is committed to recruiting a diverse student and employee population and does not discriminate in its admission of students, hiring of employees, or on the provision of its employment benefits to its employees and its educational programs, activities, benefits and services to its students, including but not limited to scholarship and loan programs, on the basis of race, color, religion, national origin, age, sex/gender, marital status, ancestry, sexual orientation, medical condition or physical or mental disability.

Please print in ink or type

Student's name: _____
LAST FIRST MIDDLE S.S.#

To be completed by a counselor, teacher, or other school official. Saint Mary's current policy is that this letter of recommendation is used in the evaluation process by the Admissions Committee. This letter does not become part of the student's permanent record. Return to student in a sealed envelope or mail directly to: Admissions Office, Saint Mary's College, P.O. Box 4800, Moraga, CA 94575-4800.

GENERAL

SAT: Critical Reading _____ Math _____ Date _____ ACT: Composite _____ Date _____ Class rank _____ From top of _____ seniors

Unusual aptitudes: Writing Music Art Speaking Athletics Business Other _____

Primary interests: Intellectual Social Scientific Athletic Journalistic Other _____

ACADEMIC CHARACTERISTICS

Scholastic readiness. Ability to learn, intellectual curiosity, capacity for original thought, capable of learning without close supervision.

Exceptional Superior Above average Average Below average

Growth capacity. Capable of learning without close supervision, capable of benefiting from advanced study.

Exceptional Superior Above average Average Below average

Motivation. Committed to learning, attentive to goals, inclined to complete tasks.

Exceptional Superior Above average Average Below average

Emotional balance and maturity. Even disposition, survives frustrating experiences, tolerant of minor disappointments.

Exceptional Superior Above average Average Below average

PERSONALITY CHARACTERISTICS

Personal relationships. Works well with others, liked by others, included in group activities.

Exceptional Superior Above average Average Below average

Social responsibility. Demonstrates concern with welfare and rights of others, respects property, good citizen.

Exceptional Superior Above average Average Below average

Leadership. Directs activities, serves on committees, inspires confidence.

Exceptional Superior Above average Average Below average

ACADEMIC RECOMMENDATION

Would you recommend the applicant be admitted to Saint Mary's College?

Recommend highly Recommend Recommend with reservation Do not recommend

Comments (Please print. You may attach additional sheets with further comments, if needed.) _____

Name and title _____ Telephone (____) _____

School _____ CITY AND STATE EMAIL _____

Signature _____ Date _____

**SAINT
MARY'S
COLLEGE OF
CALIFORNIA**

ADMISSIONS OFFICE
P.O. BOX 4800 MORAGA CA 94575-4800
800.800.4SMC