

**THE BISHOP JOHN S. CUMMINS INSTITUTE
FOR CATHOLIC THOUGHT, CULTURE AND ACTION
Saint Mary's College of California**

**Meeting: Tuesday, 11 September 2007
MINUTES**

Present: Chair, Brother Donald Mansir, FSC; Kara Boatman, Jane Camarillo, Megan Colla, Bishop John Cummins, D.D., AFSC, Alexis Doval, David Gentry-Akin, Scott Kier, Connor McNeill, Ron Olowin, Norrie Palmer, Jennifer Pigza, Brother Michael Sanderl, FSC, Sharon Sobotta, Carole Swain, Frances Sweeney, Ted Tsukahara, Steve Woolpert

Absent with notice: Brother Charles Hilken, FSC

1. Chair, Brother Donald Mansir, welcomed the members to the new academic year and introduced the new members: Megan Colla, student representative returning after a year abroad; Connor McNeill, ASSMC President; Jennifer Pigza, CILSA.
2. Brother Donald introduced Father Thomas McElligott, Chaplain, who give a presentation to the members on how to “Better Promote and Articulate the Catholicity of the College.

Brother Donald will provide copies of the text to all the members before the next meeting.

3. The May 2007 meetings were reviewed and approved, [19 – 0 – 0]
4. Brother Donald distributed the 2007 – 2008 Membership Roster and committee membership lists.
5. Scott Kier distributed the financial report for 2006 – 2007. He also provided detail for the Rosemary Haughton events.
6. David Gentry-Akin made a report on the Rosemary Haughton events. He distributed a proposal for revisions to the Catholic intellectual tradition conferences customarily held in June. The members discussed the possible revisions and asked David to present a specific proposal at the next meeting which would include remarks during the discussion.

Remarks included:

- The events might include more collaboration with students and faculty
- A “Catholic Fellows” event might be tied to a lecture.
- Events might be organized similar to the global awareness topic and tied to the First Year Experience program.
- The events might be in collaboration with the Diocese of Oakland

- Perhaps an ad hoc committee might be established to make specific recommendations
- Dan Cawthon, guest, put the Piderit proposal in context of the text the members read, *Catholic Higher Education*.

Brother Donald asked that David gather specific information about the Piderit proposal to have a conference on the campus, sponsored by the Cummins Institute, to include initial costs, space and personnel requirements, etc.

7. The members discussed Brother Donald's draft of the Annual Report 2006 – 2007 . The Board approved the report. Brother Donald will send it to the President and the Provost and schedule a meeting with them before the next Board meeting.
8. The Finance Committee distributed the proposed budget for the year. After clarifications, the Board approved the budget proposal.
9. Brother Donald announced that the Institute's webpage is up and running. He asked that the members review the page and make recommendations to him.
10. Brother Donald announced that most of the text for an Institute brochure has been completed. He will present a sample before the end of the calendar year.
11. Darcy Tarbell announced the schedule of meetings and asked for comment. Since it appeared that there were no serious conflicts, the meetings will continue to be held every second Tuesday at 3:00pm.
12. Ted Tsukahara announced the Professor Hagerty Day events. On Saturday, 15 September, the Integral Program, the Henning Institute, the Collegiate Seminar and the SMC Brothers' Community will sponsor a luncheon, seminars, a lecture and a Latin Mass honoring the founder of the collegiate seminar and the one responsible in large part for the reading of the Great Books at the College. The Finance Committee recommended that the Cummins Institute also be a sponsor with a contribution of \$500 since the Day honors the liberal arts in the Catholic tradition.
13. Jennifer Pigza made a presentation on the work of CILSA for the coming year. She distributed information sheets with programs and personnel. She announced that one of the primary works for this year is work with faculty in service learning course development

Ted Tsukahara asked about how CILSA might be involved with not just the traditional undergraduate schools but with graduate students as well. Frances expressed her hope that the faculty fellows program engage all elements of the College including the graduate programs.

Frances also congratulated the campus community for the *Walk the Talk* grant. It is an institutional grant!

Jennifer and Frances described the CILSA development board whose task is to find funds for CILSA so that CILSA is not dependent on its operational budget.

14. Thought orders of the day were about to call for adjournment, Brother Michael Sanderl, FSC, Dean of Mission and Ministry, provide preliminary remarks about the direction of the Mission and Ministry program. He distributed outlines of aspects of the overall program, personnel, and specific events.
15. Brother Donald reminded all of the members of the mission of the Institute and responsibilities of the its members. The mission is to promote the Catholic ethos on campus, the Catholic intellectual tradition of faith through intellectual understanding, with charity as the motivating force. Each member is responsible for information his/her constituency about the mission of the Institute, its works, and for engaging others to participate in this mission. He distributed a text to all the members, *The Person and the Polis*. There will be a discussion on the essays in the text sometime during the year.

Brother Donald adjourned the meeting at 5:00pm.

NEXT MEETING: Tuesday, 9 October at 3:30pm.

Respectfully submitted,

Brother Donald Mansir, FSC
Chair