

SAINT MARY’S COLLEGE OF CALIFORNIA
PROPOSAL FOR A STUDY ABROAD PROGRAM
 With
 The Education Abroad Network (TEAN)
 Submitted by the
 International Programs Coordinating Committee (IPCC)

A. Rationale for Adding Program

The International Programs Coordinating Committee (IPCC) seeks to increase study abroad destinations in order to allow Saint Mary’s students accessibility to diverse cultures, opportunities for all fields of study and relevance in today’s global society. The majority of SMC-sponsored study abroad programs are in Western Europe leaving few options for students seeking an educational experience in a non-traditional destination. Anecdotal data shows that students seek alternative study destinations and have expressed concern for a lack of presence in Asia.

Additionally, the IPCC seeks to offer programs that align with SMC’s academic offerings. China will be an excellent destination for the East Asian Studies Minor, Business and International Business Majors, International Area Studies, Modern Languages (to support their discussions on adding Mandarin), History, Anthropology, Sociology and Liberal and Civic Studies (*please see a more extensive list of course offerings in Section C*).

1. Why China?

According to the 2009 IIE Open Doors report, China is the fifth most popular study abroad destination amongst U.S. higher education students. It also proved to have one of the highest percentages of change (a 19% increase) from 2006/07 over 2007/08, demonstrating its increasing popularity amongst students. The IPCC wants to ensure that we are offering study abroad programs that meet the needs and interests of our students.

Rank	Destination	2006/07	2007/08	% of Total	% Change
TOTAL		241,791	262,416	100	8.5
1	United Kingdom	32,705	33,333	12.7	1.9
2	Italy	27,831	30,670	11.7	10.2
3	Spain	24,005	25,212	9.6	5
4	France	17,233	17,336	6.6	0.6
5	China	11,064	13,165	5	19
6	Australia	10,747	11,042	4.2	2.7
7	Mexico	9,461	9,928	3.8	4.9
8	Germany	7,355	8,253	3.1	12.2
9	Ireland	5,785	6,881	2.6	18.9
10	Costa Rica	5,383	6,096	2.3	13.2

(http://opendoors.iienetwork.org/file_depot/0-10000000/0-10000/3390/folder/78747/Fast+Facts+2009.pdf)

Outside of China's importance in the field of education abroad, it is a country with dramatic landscapes filled with mountains, deserts, steppes, and rivers. Its physical beauty and diversity combined with a rich culture, booming economy, and ancient history, make China an unforgettable destination for study abroad. For over 4,000 years, China has been the birthplace of ideas and inventions such as the world's oldest written language, Confucianism, the magnetic compass, and paper. China is also home to 33 UNESCO World Heritage Sites, including the Great Wall of China and the Temple of Heaven in Beijing.

2. *Why Shanghai?*

Shanghai, the location of the proposed program within China, is an electrifying city in the midst of a rapid cultural and economic revolution that has created a buzzing atmosphere and daring skyline that reflects its embrace of modern technology, business, and cosmopolitan lifestyle. Shanghai is undergoing one of the fastest economic expansions the world has ever seen. Once the seat of Western influence and industry in mainland China, Shanghai has emerged as the leader of the business and technology boom, with Fortune 500 companies such as 3M, Motorola, and Du Pont, locating Southeast Asia offices in this progressive city. Shanghai will be an ever increasingly important and relevant city for our students' generation.

3. *Why Fudan University?*

Fudan University is the leading university in Shanghai and one of the top universities in China (currently ranked in the Top 3). Fudan is ranked #14 in the Top 200 Universities in the world. It was founded in 1905 and today is at the forefront of cultivating talent for modern China.

In recent years, Fudan has been proactive in attracting some of the best talent and maintaining its place among the most-respected institutions in China. The campus combines modern China with the traditions and customs of its rich history. Its modern towers complement beautiful Chinese gardens and provide a stimulating and contemplative environment for learning.

B. Program design

1. *Where will the program take place?*

The Education Abroad Network (TEAN), Study Asia Program at Fudan University in Shanghai, China.

Fudan University is the leading university in Shanghai and one of the top universities in China.

Fudan is recognized throughout Asia and the world as a superior academic institution.

Below, is a list of U.S. colleges and universities who partner with The Education Abroad Network (TEAN) and have approved Fudan University as a institutionally-sponsored program for their students:

Auburn University
Boise State University

College of Charleston
Drake University
Iowa State
James Madison University
Lasell College
Louisiana State University
Mary Washington University
Marymount University
Rice University
Texas A & M University
The University of Northern Iowa
University of Alabama
University of California, San Diego
University of Maryland
University of Pittsburgh
University of Tampa
Washington University in St. Louis
West Virginia University
Western New England College
Bridgewater State College
Siena College
University of Wyoming

2. *Which semester is it designed for? Could it apply to both semesters?*

The program will be offered during the Fall and Spring semesters and will be piloted in Spring 2011. The calendar at Fudan University will allow for SMC students to easily take one semester abroad without missing out on Jan-term courses. Students could also opt to study abroad for an academic year but should be advised of the long break in between the Fall and Spring semester.

Fall Semester 2009 dates were: September 6- December 22

Spring Semester 2010 dates: March 1 – July 10

TEAN provides a mandatory 5-day Orientation one week prior to the start of classes for both Fall and Spring Semesters.

3. *What are the learning outcomes for the program?*

As a result of their participation in the study abroad program with The Education Abroad Network at Fudan University students will:

- Deepen their understanding of Chinese language, society, culture, history, and geography.
- Heighten skills of observation, reflection, critical analysis, conflict resolution and problem solving as they relate to intercultural situations and semester-long study abroad.

- Develop a growing awareness of cultures other than their own, as the students will live in the heart of Shanghai, in neighborhoods integrated with the general population.
- Be able to examine and articulate their own culture identities within the context of their host and home cultures.
- Grow in their capacity to become global citizens and develop richer perspective on “culture” in general.
- Enrich their academic experience through exposure to different teaching methods, non-Western theoretical frameworks and interactions with peers from various cultures and educational backgrounds.
- Acquire and articulate internal monitoring skills and attributes such as adaptability, flexibility, ethnorelativity, humor and empathy when navigating cross-culturally.
- Gain global skills necessary for successful navigation in diverse work teams both academically and professionally.
- Be able to identify and articulate differences and similarities between western and eastern society through the comparative study of culture, history, economy and politics.
- Deepen their understanding of the global economy, specifically as it relates to China’s role in the global market.

4. *How many students can attend?*

TEAN will permit any size group. Numbers are not restricted and the program cost per student is not dependent on the number of students enrolled in the program.

5. *Does the program include an SMC faculty member’s participation? If so, how?*

The SMC/TEAN program at Fudan University does not require an SMC faculty member’s participation. Fudan University has a full capacity of faculty, staff and student support services professionals, to provide an integrative and comprehensive program for SMC students. Each semester, students will have a broad selection of courses taught in English from which to choose. SMC faculty review Fudan University course offerings during the proposal and pre-departure process to ensure that students are taking courses that meet the academic quality and content of a SMC equivalent. With the approval of Saint Mary’s faculty and upon review of the Registrar’s Office, Fudan courses will transfer back as one-to-one equivalents.

Fudan is a highly ranked academic institution (ranked #3 in China), and is a member of the prestigious “Universitas 21”, an international network of 21 leading research-intensive universities in thirteen countries.

Fudan boasts a qualified faculty of over 2,481 full-time teachers and researchers, including 1,400 full professors and associate professors, 35 academicians of the Chinese Academy of Sciences and the Chinese Academy of Engineering, 831 doctoral advisors, 50 chair professors and 25 lecture professors of the Cheungkong Scholars Program, 11 chief scientists of Project 973 and thirty-three "Young and Middle-Aged Experts Nationally Acknowledged for Their Outstanding Achievements". In the recent years, the University has been proactive in recruiting youthful strengths and optimizing the echelon of its faculty. Fudan has ten teaching hospitals, such as Zhong-shan (Dr. Sun Yat-san) Hospital and Hua-shan (Mount Lotus) Hospital, which offer quality medical service to the general public, conduct clinical education to student doctors and perform advanced scientific researches.

6. *What is the design of the program overall in terms of study time, travel itinerary, housing, transportation, and cultural immersion- opportunities?*

Sample Itinerary: Spring 2010 dates

February 16th – Depart USA for Beijing

February 17th – Arrival in Beijing / Welcome Dinner / Orientation begins

February 18th – Introductory Session / Excursion to Great Wall overnight

February 19th – Great Wall Hike / Back to Beijing

February 20th – Morning Tai Chi / Forbidden City afternoon

February 21st – Free day to explore Beijing

February 22nd- Transfer to HongQiao Airport Shanghai / Move into Housing / local area walking tour

February 23rd – Public transport excursion and walking tour of Shanghai

February 24th – Campus tour of Fudan / Open Bank accounts / Police registration

February 25th – Free day to explore Shanghai

February 26th – Enrollment preparation day

February 27th/28th – Free Weekend

March 1 –First day of classes

July 10 – End of Semester, return to USA

Orientation – TEAN offers a mandatory 5-day Orientation program in Beijing for all China participation. Students are housed in modern hotel accommodations, located close to the city's major attractions and international airport. Students will be introduced to many aspects of Chinese culture through a range of diverse activities from a morning Tai Chi session to a Peking Duck dinner to visiting a traditional Chinese home. A highlight of the orientation program is an overnight stay at the Great Wall and a sunrise hike along a remote stretch of this amazing man-made wonder. Visits to cultural treasures like the Forbidden City and Tiananmen Square will make for a very full and engaging five days. The cultural program is supplemented by a series of lectures on the academic system in China, integration issues, health and safety, and other types of support as well as general information to fully prepare students for their semester. Students on the Shanghai program are then transported to Shanghai and their accommodations there.

Housing is included in the program fee. Participants in the TEAN Shanghai program at Fudan University will reside in fully furnished, modern, self-catering off-campus apartments. All housing is pre-arranged, and managed and maintained by TEAN. The Education Abroad Network's off-campus housing provides students with an independent and flexible lifestyle. All program participants will be housed in a flat with a local Chinese student as one of their flat-mates. The local students are on-hand to assist program participants assimilate into the local culture. They can provide assistance with language as practice buddies and of course share their invaluable student knowledge. In addition, off-campus housing allows students to live within a local community which can often encourage more cultural immersion and stepping out of their “comfort zones.” If a student wishes to live on-campus, rather than off, this can be accommodated as on-campus housing space may be available.

TEAN has a staff of **resident directors** in both Beijing and Shanghai. Resident Directors are there to assist students with any housing and community needs that may arise during their stay in

the host country. Resident Directors also plan cultural and social activities for the students, and check in on them weekly to see how they are doing. All students are provided the cell phone numbers of the Resident Directors, so they may contact them at any time.

Academics – Students participating in TEAN’s program at Fudan University are admitted under a special articulation agreement with TEAN and the History Department at Fudan University, allowing them to enroll in a much broader array of courses than the typical international student at Fudan. All students are required to take a course in Chinese Modern History, and select from amongst a host of elective courses taught in English to round out their four-course load. TEAN’s Enrollment Coordinator can assist in advising students on course selection. Examples of some previous course syllabi are enclosed. You may also see a list of approximately 28 course syllabi here: <http://www.educationabroadnetwork.org/?id=204>

7. What are the benefits of this program for both the students and SMC?

ACADEMIC SUPPORT AND ADVISING

- On average, each of the TEAN full-time Enrollment Coordinators advises 50 students for the Spring Semester and 30 students for the Fall semester. This allows TEAN staff to offer exceptional personalized service when advising towards the selection of suitable classes, and accommodations.
- The Campus Relations Coordinators frequently meet with students while visiting campuses to actively advise current applicants on a range of enrollment and pre-departure topics.
- The Enrollment Coordinator for China has worked closely with the Director of Asia programs and has been to both TEAN locations in China and met with students as well as the Resident Staff in China. TEAN offers academic support and advising through the Campus Relations Coordinators initially, and through the Enrollment Coordinators throughout the application and enrollment into the Fudan program.
- While the majority of pre-departure advising is done by the Enrollment Coordinators, Resident Directors are eager to provide location-specific information to students throughout the application process. Having access to this local knowledge helps students make very informed decisions and contributes to an overall better study abroad experience. Once the student has arrived, then the Resident Director is the primary source of information and support for the students throughout the semester.

PRE-DEPARTURE ADVISING

- All program participants receive two separate pre-departure packages before departure.
- If Saint Mary’s enrolls 10 students in the Fudan program, TEAN will send a staff member to SMC to provide an optional, personalized pre-departure session. This is often done in consultation with the study abroad office to ensure limited duplication occurs, etc.
- In addition, TEAN staff conducts personalized advising sessions (before, during and after program enrollment) for program participants when they are visiting Saint Mary’s campus. This is optional and the level of advising involvement can be determined by SMC.

STUDENT VISA ADVISING ASSISTANCE

- As TEAN is focused on Australia, New Zealand and Asia, their staff is well versed on visa and immigration issues. They provide extensive support during the enrollment process to insure students meet all visa application deadlines. TEAN is proactive in notifying students of potential issues well in advance in order to resolve any potential issues prior to departure.

AIRPORT RECEPTION

- TEAN offers scheduled airport pickup dates and times from which students may choose depending on their flight plans and schedules. Students will be met at the airport by a TEAN staff member in China, and brought to their accommodation for the 5-day Orientation. Following the Orientation, students will be transported to their housing with their bags, and moved in to their flats for their 16 week stay in Shanghai.

EXTENDED ON-SITE ORIENTATION IN HOST COUNTRY

Typically encompassing the first 5-days of a student's arrival in the host country, the Orientation Program seeks to accomplish the following:

- Ease the students entry into a new culture by establishing both a formal (Resident Director, other staff) and an informal (other program participants) contact network that a student can rely upon during their time abroad;
- Through guided tours and excursions, provide the students meaningful exposure to, and experience in, notable host country environments;
- Provide students with an overview of cultural similarities and differences through frequent, short-duration presentations;
- Foster a relaxed, open forum where students can discuss any concerns or issues they may be confronting as they start their semester abroad.

The orientation is intentionally structured so as to appear relaxed and informal – yet it is filled with both essential and interesting information with the intention of creating dialogue, discussions, and questions.

The presentation of key issues is often integrated with other activities so as to reduce the number of formal lectures. Topics will always include strategies for fully integrating into the local community; recommendations on safe travel; an explanation of differences in academic systems; and general tips for having a successful semester. Over the course of the 5-day Orientation the group size provides students many opportunities for one-on-one discussions in a comfortable setting. TEAN feels this contributes significantly to the students starting their study abroad experience with the right mindset.

RESIDENT DIRECTOR SUPPORT

A key aspect of the program is the extensive use of experienced Resident Directors. Throughout the program, the Resident Directors will provide on-going support services via informal house meetings and by generally making themselves available to assist students with other academic, social or cultural issues.

DIVERSITY ON CAMPUS AND INTEGRATION INTO PROGRAM

Fudan University is a large urban university with over 44,000 students enrolled either in full-time, part-time, undergraduate or graduate degree programs and certificates. Total enrollment for full-time students pursuing a Bachelors Degree or equivalent is approximately 14,000.

International students make up about 6% of the total enrollment, affording ample opportunity for U.S. students to integrate into Chinese society and culture. Because U.S. students on the TEAN program at Fudan will take courses along with local Chinese students, as well as live in a flat with a local Fudan student, as well as other TEAN students, they are fully integrated into society, while still retaining the comfort of having other U.S. students with whom to bond and interact.

Students also have the option of undertaking a part-time internship while abroad, allowing for further integration into Chinese culture and community, while building professional skills and enhancing their resumes for the future. TEAN coordinates these internships for students, based upon their academic and career interests. An application to the internship program is required approximately 3-4 months in advance of program enrollment, as it does take some time to find an appropriate placement for each participant.

In addition to TEAN's mandatory 5-day orientation, students are also required to attend the two-day orientation offered at Fudan University, through their Office of International Education. The university orientation combines activities such as enrollment preparation, campus tours, course registration, and local city registration. TEAN's relationship with Fudan University ensures full integration into the university, and TEAN's off-campus housing model with Chinese roommates, as well as an optional internship program, and various cultural outings and activities, offers complete integration into the Shanghai community.

8. What are the potential concerns, including such things as safety, security, or other risk factors?

The Education Abroad Network is committed to providing a safe, healthy, and secure learning environment for each program participant. Students are advised of all health and safety procedures during their mandatory orientation in China. It is very important that students make informed decisions about their study and travel destinations. The Education Abroad Network continually monitors the safety and security of all study abroad program locations as well as popular student travel destinations. TEAN continues to advise students of the safety and health risks associated with studying and traveling abroad based on the information from the U.S. Department of State's travel warnings, local law enforcement, the national government, NAFSA: the Association of International Educators, and the World Health Organization.

TEAN staff includes seasoned study abroad professionals that provide guidance to students on day-to-day issues, and includes overseas Resident Directors who implement health and safety programs and goals. With offices overseas and in the United States, students and parents can connect with TEAN staff 24-hours a day.

TEAN has created an Emergency Response Plan for all study abroad locations that will be implemented by the Resident Director staff, as well as the US-based staff in South Bend, Indiana. TEAN staff will work with students, parents, and study abroad staff at both the student's home and host institutions to provide the most up-to-date information regarding situations that may arise while studying abroad. TEAN participants will be given Emergency Contact Information cards before they depart the US and also briefed at orientation on specific instructions to follow in case of an emergency.

In addition, TEAN provides health insurance as part of the program fee. Students will be enrolled in advance of their departure to ensure health coverage before arrival in China. For more information on the specific health coverage, and an advisory on the H1N1 flu, please refer to the following information on the TEAN website: <http://www.educationabroadnetwork.org/?id=75>

9. How does this program meet student interest/need?

Currently, SMC does not offer an approved partnership for a program in China. As the world economy is changing and the U.S. is becoming increasingly involved with Chinese politics and economics, China has become a popular destination for studying abroad. Fudan University offers a fully integrated and welcoming setting for students to learn about Chinese language, culture, politics, history, business and economics, art, and social sciences. TEAN has worked very closely with Fudan University to allow for students to become fully matriculated through the department of History, rather than through the International Education Office. This allows each student more opportunities both to study through courses in the History department, as well as enroll in various other courses across the campus. This design will extend the option for studying abroad to all majors, and will expand the number of courses available to students who enroll at Fudan through TEAN's partnership.

Shanghai is a multi-cultural metropolis with both modern and traditional Chinese features. A population of 18.7 million makes it China's largest city and the commercial center of the country. The Yangtze River divides the city, with the striking skyline of the Pudong New District on one side and the centuries-old charm of the Bund on the other.

Pudong is Shanghai's "Manhattan" and the symbol of new China with cutting-edge architecture and more than 3,000 financial organizations and enterprises doing business there. On the banks of the Bund, old Shanghai can still be found – from morning Tai Chi to the beautiful building lights of evening. Shanghai is a city of lively festivals, vibrant markets, endless shopping and countless cultural sites to visit.

C. Academic design

1. What are the admission requirements for students? Are there any prerequisites?

In order to participate in the program students must have completed one year of coursework on a college or university campus by the program start date, and achieved a minimum GPA of 2.75 (out of a 4.0 scale). However, applications will be reviewed by a subcommittee of Saint Mary's faculty and staff from the International Programs Coordinating Committee, the staff at TEAN, and with final approval from the Office of International Education. Reviewers will examine the student's overall application materials including: GPA, Course of Study, Letters of Recommendation, and Personal Statement.

2. Which student majors/concentrations does the program target? Is it open to all students? If not, why?

The Fudan University program is open to all majors and concentrations.

Students attending the program at Fudan University will choose from the following menu of options to customize their academic program to meet their requirements and interests:

- Chinese Modern History (required core course)

- Part-time internship
- Language Course - Beginner, Intermediate or Advanced available
- Select from a wide range of courses delivered in English from across the university. Over 50 courses are typically available from disciplines such as History, Sociology, Anthropology, Business/Economics, and Politics/Government. In addition, students may select from any Mandarin taught course at Fudan for which they are qualified.
- Students participating on the Shanghai semester program have the option to undertake a part-time internship in conjunction with their academic studies. Students will be placed in an internship matching their academic or personal interest needs as closely as possible. No matter the assigned internship, students consider the opportunity to immerse oneself into daily Chinese working life a highlight of the program.

3. If there is a third-party institution involved academically, what is the institution known for?

The Education Abroad Network (TEAN) is the premier full-service study-abroad program for students wishing to acquire a unique academic and cultural experience by living and studying in Australia, New Zealand or Asia. Offering courses at 22 highly reputable universities in Australia and New Zealand, and 4 of the top universities in Asia, TEAN provides students the opportunity to:

- Study courses in their major or take electives in areas of interest to students.
- Find courses that cannot be found at their home university.
- Explore students' new 'home' from the comfort and security of quality accommodations.
- Enjoy student life halfway around the world with a new set of Australian, Kiwi, or Asian friends.
- Travel safely and affordably around Asia and the Pacific Rim with TEAN's expert travel services.
- Meet other like-minded students from all over North America while students explore their host country and university together.
- Grow as an individual while gaining insights into another culture and a new set of perspectives.

TEAN takes pride in the "hands-on" approach undertaken by the staff, who are well-versed in the host country and its culture, as well as the structured, hassle-free programs and services they provide from start to finish.

TEAN is composed of three divisions: Study Asia, Study Australia and Study New Zealand, all headquartered in the United States, with satellite offices in each of the three regions.

Through a unique partnership with TEAN and Fudan University, students will matriculate as full-time Fudan University students, through Fudan's History department. This allows students access to a broader selection of courses, and the ability to cross-enroll in courses outside of the history department. This arrangement was made in order to expand the breadth of courses that students can take, beyond the typical classes that are often set aside for study-abroad students only. TEAN's goal is always to fully integrate students into the university and community in which they live and study. This partnership allows students to take courses right along with local Chinese students, while being taught in English.

4. If English is not the primary language, programs should include a language component, either by requiring language prior to departure or by including language within the program. How will the program address the language component?

While there is no previous language experience required for acceptance into the Fudan program, and courses can be taken in English, it is required for all program participants to take at least one Mandarin Chinese course once in China. TEAN provides language courses for every level of Mandarin, from beginner to advanced speakers. In addition to taking at least one language course, all students will be housed in a flat with one local Chinese student, who is also attending Fudan University. These local students all speak Mandarin as well as English and the local dialect in Shanghai. Students are encouraged to practice speaking Mandarin at any level with their roommates as well as with the local community. Shanghai has its own dialect, slightly different from Mandarin Chinese. Students are encouraged to practice the local dialect with their roommates and community.

5. What are the courses offered?

A wide variety of courses taught in English are available to TEAN students at Fudan University in addition to myriad courses taught in Mandarin.

In addition to Mandarin instruction, courses taught in English are available in the following departments:

Anthropology
Art
Business
Chemistry
Chinese Literature
Economics
Government
History
Management
Marketing
Philosophy
Physics
Politics
Religion
Sociology

A Master List of all courses taught in English during the Fall 2009 can be accessed here:

<http://www.educationabroadnetwork.org/files/Fudan%20Course%20List%20Fall09.pdf>

A Master List of courses taught in English in the Spring 2009 can be found here:

<http://www.educationabroadnetwork.org/files/Undergraduate%20Courses%20Taught%20in%20English%20-%20Fudan%20SP09.pdf>

6. How many weeks is the program?

The Fall Semester program is 16 weeks, including one week of Orientation.

The Spring Semester program is approximately 19 weeks, including orientation. There is a slight difference in program length due to the difference in academic calendars in the U.S versus China. The program fees are not effected by the varying lengths of weeks per semester with the exception of any additional personal expenses that students might incur from being in country longer. However, this will be minimal due to the low cost of living in Shanghai. Financial aid pricing may, again, only vary slightly when taking in to account students' additional personal expenses for the longer Spring semester. Dates vary slightly per academic semester, and dates are finalized a few months prior to enrollment. The China Enrollment Coordinator will advise all students and SMC on dates for all programs.

7. How many courses/credits will each student take (up to 4 SMC courses, 5 if they miss January Term)?

Students on the Fudan Semester program take four classes per semester. One course is required, entitled "Chinese Modern History". The remaining three classes are elected by each student, with help from the TEAN staff and Enrollment Coordinator. SMC students will not miss the January term by participating in either semester.

8. How are transcripts to be processed (e.g., by SMC or the third-party institution)? If third party, what is the contact information for that person and institution.

As an SMC affiliate program, Fudan University in conjunction with TEAN will directly submit students' transcripts to the SMC Registrar's Office.

D. Program Abroad Application Checklist

I have completed all the questions in sections A, B, and C of this application.

My department chair and academic dean support my proposal and/or participation in the program.

I understand that if I lead a study abroad program that I must take my re-balance during the study abroad if eligible.

I have consulted with Director of Finance and have reviewed and approved the budget design.

I understand that final approval for the program rests with the Center for International Programs.

I agree to work with the staff of the Center for International Programs to mount a successful program, and if necessary, help with the administrative needs should the program have to be cancelled.

I agree to complete the program evaluation process within 30 days of the end of the program. The evaluation process includes:

a. collecting student evaluations of courses

- b. collecting student evaluations of program (e.g., housing, excursions)
- c. assessment of learning outcomes
- d. financial review
- e. faculty input by those who taught courses
- f. director overview of program strengths and weaknesses

Printed Name

Signature

Date