

AARC Meeting Minutes
October 20, 2008
12:40-2:00

Attending: Lynnyonne Cotton, Joe Lupino, Tom Poundstone, Mary McCall, Rosemary Graham

Reports:

- Course evaluation:
 - Professor Hoang Vu was invited to report on the work of the Committee on Teaching and Scholarship (CT&S)
 - The course evaluation forms have been under review for 2 years at the request of former Provost Sally Stamp.
 - Dean Frank Murray charged CT&S with revising the evaluation forms. There is particular concern about focus and redundancy.
 - The Celebrating Diversity Committee (Now the College Committee on Inclusive Excellence) asked the committee to evaluate in regard to diversity
 - Graduate Program Committee also wanted input as they downsized.
 - Current version was distributed. It borrows Graduate Business format (not questions)
 - Professor Vu met with UEPC to discuss revisions to the evaluation forms.
 - Form needs to be approved by Senate. Focus groups have urged examination of “students’ understanding” of items.
 - CT & S doesn’t have power to initiate focus groups. Dean Murray recommends bringing in an outside evaluator to conduct the groups.
 - Slated to come before the Senate on the consent agenda since it was unanimously approved by the UEPC. Tom Poundstone will move to have it taken off consent agenda so that Senate can discuss.
 - Now awaiting senate action.
 - No further action required by the AARC.

- Academic Advising:
 - Chair Cotton reported on her discussion with Russ Tiberii w/re AARC relationship to AATF
 - The current AATF was created by former AARC chair, Annalee Lamoreaux in response to BOS item 1.5
 - The current AATF is co-chaired by Christa Kell and Ed Tywoniak and general membership includes volunteers selected by Annalee. (Membership: Larissa Genin, SEBA; Roy Wensley, CCTF; Paul Zarnoth, UEPC; Cindy Van Gelder, former AARC)
 - As current chair of AARC, Lynnyonne will become a member of the AATF. (Note: Due to scheduling conflict, Rosemary Graham represented the AARC at AATF meetings this semester).
 - AATF minutes and notes will be sent to the AARC via e-mail.

- Graduation Requirements:
 - Professor Tom Poundstone reported on the Graduation Project which tracks students who have yet to meet the graduation requirements. The Summer School Project is potentially related to the Graduation Project.
 - Tom presented data suggesting some improvement in completion rates
 - Mary McCall cautioned that some data are in the process of being “cleaned.”
 - Tom will bring additional information to the next meeting.

- Summer School Evaluation:
 - Joe Lupino reported on his informal conversation with the provost.
 - The Summer School Project will not be evaluated as no new courses are being offered.
 - Discussion about course offerings is underway