

TO: Bethami Dobkin, Provost

**FROM: Tom Poundstone, Chair
Academic Senate**

DATE: January 13, 2010

**RE: Senate Action S-09/10-11
January Term Committee
Revised Membership**

At the January 13, 2010 General Meeting of the Academic Senate, the attached proposal to revise the membership of the January Term Committee and add it to the list of elected faculty committees was approved by a vote of 7-0 with one abstention. This action was assigned Senate Action # S-09/10-11.

Attachment

cc: Br. Ronald Gallagher
Vice Provost Frances Sweeney
Sue Fallis, Jan Term Director

Resolution on Membership
January term Committee

Resolved:

1. That the proposal of the Committee on Committees and January Term Committee entitled “January Term Committee Membership” be adopted;
2. That pursuant hereunto the Faculty Handbook be amended as indicated below:

Faculty Handbook entry 1.7.3.7 shall be amended as follows:

“1.7.4.11 January term Committee

“*Role:* To recommend to the Vice Provost for Academics guidelines and policies for the January Term; to review proposals for courses offered during that term, including independent study proposals; to supervise catalog publication for each January; to evaluate preregistration results for that term; to recommend policy regarding coordination with other 4-1-4 colleges; to recommend and review other activities undertaken in January; to review and evaluate each January Term at its conclusion.

“*Membership:*

“Director of the January term (chairperson)

– ~~four ranked faculty members appointed by the Vice Provost for Academics for three-year (staggered) terms~~

“– seven eligible members of the undergraduate faculty serving staggered, three-year terms, three of whom shall be elected, respectively, one from the School of Liberal Arts, one from the School of Economics and Business Administration, and one from the School of Science, and four of whom shall be elected at large from any undergraduate school

“– ~~one student appointed by the student body president~~

– ~~Dean for Academic Development, ex officio~~

– ~~Registrar, ex officio~~

“– one non-voting, *ex officio* representative from the Office of the Registrar

“*Eligibility:*

“Nominees for elective membership will have taught a minimum of two (2) January Term courses.”

[NB: The following draft was adopted by the 2008-09 Committee on Committees, May 2009. It has since been adopted by the present January term Committee (see accompanying page file: <JTCommitteeMembership.htm>).]

Committee on Committees, January Term Committee
Proposal
January Term Committee Membership

Membership should be comprised as following:

Representation from the undergraduate schools:

1 elected from the School of Liberal Arts	1
1 elected from the School of Science	1
1 elected from the School of Economics and Business Administration	1
January Term Director (Chairing)	1
4 members of the undergraduate faculty elected “at large” from any school	4
1 member, a non-voting, <i>ex officio</i> representative from the Registrar’s Office	<u>1</u>
Committee Membership	9

Eligibility

Nominees for elective membership will have taught a minimum of two (2) January Term courses.

Terms

Each elected member will serve a three-year, renewable term. Elections will be staggered over a three-year period. As a result, the current appointed faculty membership (exclusive of the Director and Registrar’s representative) will be replaced over that period with elected members, making the January Term Committee thenceforth an elected, faculty committee.