

TO: Bethami Dobkin, Provost

**FROM: Tom Poundstone, Chair
Academic Senate**

DATE: January 11, 2010

**RE: Senate Action S-09/10-7
Collegiate Seminar Governing Board
Revised Membership**

At the December 3, 2009 General Meeting of the Academic Senate, the attached proposal to revise the membership of the Collegiate Seminar Governing Board and add it to the list of elected faculty committees was approved by a vote of 8-0 with one abstention. This action was assigned Senate Action # S-09/10-7.

Attachment

cc: Br. Ronald Gallagher
Vice Provost Frances Sweeney

Pursuant to Senate Resolution of 3 December 2009 in re: “Collegiate Seminar Governing Board: Composition and Terms,” let the Faculty Handbook be amended as follows:

Insert at 1.7.3.8 (following January Term Committee) the entry Collegiate Seminar Governing Board; renumber successive entries, beginning with Committee on Academic Appeals and ending with Career Development Center Advisory Board, 1.7.3.9 . . . 1.7.3.15, inclusive.

The entry “1.7.3.8 Collegiate Seminar Governing Board” shall read as follows:

“1.7.3.8 Collegiate Seminar Governing Board

“*Role:* The Collegiate Seminar Governing Board advises the Director of the Collegiate Seminar and, with or through the Director, the Vice Provost for Academics, on all matters pertaining to the academic governance of the Collegiate Seminar.

“*Membership*

“Five ranked members of the faculty, two from the School of Liberal Arts, and one from, respectively, the Schools of Science, and Economics and Business Administration, and Education, elected on a general faculty ballot administered by the Committee on Committees

“*Ex officio* and voting, the Director of the Collegiate Seminar (Chair), the Director of the Collegiate Seminar’s Informal Curriculum, and the Collegiate Seminar’s Liaison with the Critical Perspectives Program

“One representative from among, respectively, the faculty of the Integral Curriculum of Liberal Arts, the Christian Brothers, the Adjunct faculty of Saint Mary’s College, and the Part-time faculty of Saint Mary’s College: all to be elected by the members of the Collegiate Seminar Governing Board (as provided under *Eligibility*, below)

“One student representative, appointed by the Director of the Collegiate Seminar in consultation with the President, Associated Students of Saint Mary’s College

“*Eligibility*

“All elected members must have taught a minimum of three (3) Collegiate Seminar courses (including initial co-teaching assignments). Openings for election by the members of the Governing Board will be announced to, and nominations will be accepted from, the College faculty at large; only nominations from the faculty at large will constitute a ballot. The Governing Board will schedule Board elections so as to provide appropriate continuity of membership.

“*Terms*

All elected terms are renewable; no member may serve more than two consecutive terms; after consecutive terms, a member may be re-elected to the Board only after an interregnum equal to one term. All elected member serve three-year terms, except the representative of the part-time faculty, who serves a one-year term.