

**TO: File**

**FROM: Steve Cortright, Chair  
Academic Senate**

**DATE: February 14, 2011**

**RE: Senate Action S-10/11-15  
Resolution to Amend the 2010-2011  
Senate Rules of Procedures**

At the February 10, 2011 meeting of the Academic Senate, the attached Resolution to amend the Senate Rules of Procedure for academic year 2010-2011 was approved by a vote of 8-0 with one abstention. This action was assigned Senate Action # S-10/11-15.

Attachment

Resolution to Amend the Saint Mary's College Academic Senate Rules of Procedure,  
Academic Year 2010 – 11

**Whereas** Senate Action S-10/11-13 (amending the *Faculty Handbook*, to establish the permanent Core Curriculum Committee and the position of Director of the Core Curriculum) provides for confirmation of the Director of the Curriculum and of members of the Core Curriculum Working Groups by vote of the Academic Senate; and

**Whereas** deliberation over the merits of nominees, as over the merits of Sabbatical Proposals or candidates for promotion or tenure, should be confidential; therefore:

**Be it resolved** that the Saint Mary's College Academic Senate Rules of Procedure be amended as follows:

**Saint Mary's College Academic Senate  
RULES OF PROCEDURE  
Academic Year 2010 – 11**

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SECTION II: MOTIONS AND VOTING

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(p. 6) VOTING PROCEDURES The ascending order of voting procedures is voice, show of hands, roll call, and secret ballot. A Senator may request a roll call vote. A Senator may also move to have a secret ballot; this requires a second, is not debatable and is passed by a majority vote.

Votes to confirm nominees to Core Curriculum Committee Working Groups or for Director of the Core Curriculum will be by secret ballot in every case.

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SECTION III: TYPES OF MEETINGS

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(p. 8) DUTIES The Academic Senate has the following five duties:

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3. To conduct faculty elections; to confirm nominees to the Working Groups of the Core Curriculum Committee and nominees for Director of the Core Curriculum;

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(pp. 10 – 11) SCHEDULE AND ATTENDANCE General meetings are scheduled by the chairperson. The traditional meeting time for general meetings is 3 – 5 p.m. on Thursdays. General meetings are open to all faculty members. Staff may attend without special invitation. Students may attend at the discretion of the chairperson, subject to appeal by a motion from the floor.

When the Agenda of a General meeting requires deliberation over confirmation of nominees, the Chair will request a non-debatable motion for closed deliberation. The motion for closed deliberation requires a second and a 2/3 majority. The General meeting will be reopened immediately upon conclusion of the deliberations in point. Balloting will be conducted in open, General session.