

Budget Committee*Role:*

The Budget Committee advises the President on budget policy and financial planning for the campus community and in these capacities will:

- Develop and recommend annually a five-year budget assumption model including tuition, room, board, and other revenue and expense increases or reductions for approval by the President and the Board of Trustees. The model should recommend institutional funding priorities and budgetary guidelines consistent with the overall institutional plans.
- Make recommendations regarding the College's budgetary processes.
- Monitor budget performance and review business plans of existing and new units/programs.

The Budget Committee follows these guidelines in its work:

- To allocate resources in the best interest of the institution as determined by the College planning process.
- To reward and encourage excellent programs and new initiatives within or between units.
- To uphold and support units that make a special contribution to the College's mission.

Each member of the Budget Committee has a continuing, individual charge to serve as the steward of the campus community as a whole and to avoid behaving as a partisan advocate.

*Membership:*

- President of the College
- President's Cabinet (excluding General Counsel)
- Director of Human Resources
- Academic Deans (one appointed by Provost and one elected by Council of Deans)
- Academic Senate Chair
- Faculty Welfare Committee Chair
- Staff Council Immediate Past Chair
- Director of Athletics
- Financial Aid Director
- Director of Finance/Controller

The Assistant Controller and Budget Officer shall provide administrative support for the Budget Committee.

*Meetings:* Twice a month from September through December and as called additionally by the Vice President for Finance.