



KALMANOVITZ
SCHOOL OF
EDUCATION

SINGLE SUBJECT PROGRAM

TEACHING AND LEARNING II: FIELDWORK COMPONENT CONTRACT

Candidate's Name (print) _____ Date _____
Subject Areas _____ Term _____
School and District _____ Dates of Placement _____
College Supervisor (print) _____
Field Supervisor(s) (print) _____

1. I agree to teach

Class #1 _____ Period _____
Time of class From _____ to _____

2. I agree to teach

Class #2 _____ Period _____
Time of class From _____ to _____

3. I agree to team-teach

Class #3 _____ Period _____
Time of class From _____ to _____

4. I will maintain a Lesson Plan Notebook for review by both the field supervisor and college supervisor that contains: Weekly lesson plans and Daily lesson plans for each time my college supervisor observes
5. I will be actively involved in an extra-curricular activity, faculty meetings, department meetings, and parent conferences.
6. I understand that I must be on campus approximately five hours each day.
7. I will complete weekly fieldwork journals (due Friday).
8. I will return phone calls and emails within 24 hours.
9. I will notify the field supervisor and college supervisor, as soon as possible, if I am to be absent.
10. I understand that my college supervisor will observe me teaching 6 times during my 16-18-week placement. I will have an up-to-date Lesson Plan Notebook available for my college supervisor to review each time they visit.
11. In the event that I need to reschedule an observation visit, I will give my college supervisor 24 hours advance notice.
12. If my college supervisor arrives and a detailed lesson plan is not ready, the observation will be rescheduled and I will be charged \$125 to cover costs.
13. I will abide by the policies of the school site and comply with the requirements for Teaching and Learning II as outlined in the *Single Subject Fieldwork Handbook*.

I certify that I understand and agree to follow the above stated guidelines:

Candidate

College Supervisor

Field Supervisor