



## DUPLICATE DIPLOMA REQUEST

This request is used for ordering *duplicate* diplomas

Diploma fee is \$30.00

Allow 2-3 weeks for delivery

You may pay in person with Cash, Check or Money Order

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print your name EXACTLY as you would like it to appear on the diploma:**

\_\_\_\_\_

Number of copies: \_\_\_\_\_ x \$30.00 = \$ \_\_\_\_\_

You may contact the Office of the Registrar at 925-631-4214 with any questions.

If mailing in a payment, please send Check or Money Order with this form to:

**Registrar's Office**  
Saint Mary's College of California  
P.O. Box 4748  
Moraga, CA 94575-4748