

## **Education**

Ph.D., Philosophy, SUNY at Buffalo, 2009

B.A., English & Philosophy, King's College, 1999

## **Administrative Positions**

2021-present: **Interim Director**, Center for Writing Across the Curriculum,  
Saint Mary's College of California

### *Administrative responsibilities as Interim Director:*

- Leading the day-to-day operations of the Center and its mission to support peer writers in any discipline, at any level or stage of the writing process.
- Recruiting, hiring, training, coaching, and evaluating approximately 20 graduate and undergraduate writing tutors, adjunct instructors, MFA graduate student Fellows, and administrative support staff.
- Marketing the Center as a personal, professional, and academic resource for students, faculty, and staff.
- Creating, overseeing, and managing the Center's budget.
- Developing, codifying, and communicating policies, procedures, and processes that ensure equitable, inclusive, and effective access to the Center and maintain compliance with the collective bargaining agreement for SEIU Local 1021.
- Analyzing statistical data on usage and attendance, feedback, outreach, and outcomes to assess and improve quality, performance, and efficiency.
- Designing and leading writing assessment projects in collaboration with academic departments and programs across campus.
- Coordinating faculty development for writing in the disciplines & Collegiate Seminar Program.

### *Key accomplishments as Interim Director:*

- Achieved budgetary goals for the first time since 2013 through revised scheduling processes and staffing practices.
- Planned, organized, staffed, and facilitated multiple peer review workshops in Chemistry lab, Accounting, and Justice, Community, & Leadership courses.
- Led multiple faculty development and student workshops on transferring the Center's active reading and annotation strategies into Collegiate Seminar and Sociology classrooms.
- Co-authored revised Core Curriculum Habits of Mind learning outcomes for critical thinking, written & oral communication, and information evaluation & research practices.
- Trained graduate Writing Across the Curriculum Fellows in 1-1 peer advising pedagogy.
- Collaborated with the Registrar to revise enrollment processes, streamline workflows, increase efficiency, and simplify procedures for students, faculty, and staff.

2015-2021: **Associate Director**, Center for Writing Across the Curriculum,  
Saint Mary's College of California

*Administrative responsibilities as Associate Director:*

- Supporting the Center and Collegiate Seminar Program under the supervision of their directors.
- Managing Writing Circles, the Center's weekly facilitated peer review courses.
- Planning, staffing, scheduling, and facilitating weekly facilitated peer review courses for graduate and undergraduate students and faculty in coordination with chairs and directors, faculty, the Registrar, the Business Office, and various deans' offices.
- Training, mentoring, and evaluating a staff of approximately 10 adjunct and graduate student instructors.
- Collecting statistical data on usage and attendance, feedback, outreach, and outcomes to measure quality, performance, and efficiency.
- Collaborating with disciplinary faculty to develop curriculum and pedagogy, align course calendars, materials, and learning goals, and curate materials on Google Drive.
- Designing and delivering faculty development workshops on writing pedagogy, assessment, and assignment design, mentoring new and returning faculty, and developing and maintaining online resources.
- Coordinating the annual undergraduate writing awards, soliciting and collecting submissions, recruiting faculty and student judges, and publishing winning pieces in the *The Undergraduate Spectrum* journal.

*Key accomplishments as Associate Director:*

- Redesigned and implemented online scheduling, registration, sign-in, and feedback systems for students, faculty, and staff in the Center, Collegiate Seminar, and the First Year Advising Cohort that reduced timelines by as much as 80%.
- Expanded Writing Circles program >50% from 233 students in 64 Circles in 2013-14 to current annual average of 365 students, faculty, and staff in 98 Circles.
- Led collaborative, departmental-level development of Writing Circles pedagogy and resources for Justice, Community, & Leadership, Communication, Psychology, and English courses.
- Led the technological and pedagogical development of online Writing Circles in fall 2017, (prior to COVID-19) then leveraged proven capacities and procedures to smoothly transition all Circles to Zoom as the pandemic unfolded in spring 2020.
- Co-authored annual, data-driven reports and a comprehensive program review with the Director and in collaboration with directors of Assessment, Institutional Research, & Business Operations for Academic Affairs.
- Co-led multiple IRB-approved assessment projects with the Center Director, in collaboration with the Kinesiology Department, described by multiple Deans and Directors of Assessment as "models" or "templates" for broader efforts on campus.

- Co-authored multiple, data-driven, peer-reviewed journal articles detailing impacts and effectiveness of Writing Circles with the Center Director, in collaboration with current and former Kinesiology faculty, Library and Center staff, and the Director of Assessment.
- Co-led multiple faculty development workshops, including the 2017 Composition Workshop, with the Composition and Center Directors, developing agenda, presenting materials, and facilitating discussion.
- Led collaboration with Collegiate Seminar, including designing, developing, and implementing peer collaboration groups for students and faculty.
- Managed the budget, development, and production of multiple keynote events as Interim Chair of the Seminar Informal Curriculum Committee in spring 2021, including an interview and class discussion with author, filmmaker, and cartoonist Marjane Satrapi.
- Co- and Interim-Chaired the Seminar Informal Curriculum Committee, recruiting and developing student, faculty, and staff partners, producing 20+ events each term, publishing the print calendar, coordinating with vendors, facilities, and IT services, managing budgets.
- Led, co-led, and served on various Collegiate Seminar Governing Board sub-committees, notably the Reading List Revision Task Force and the Diversity Task Force.
- Collaborated with the Director of the Intercultural Center to develop, plan, and facilitate “Tools for Difficult Dialogues” workshops for Collegiate Seminar students.

2014–2015: **Writing Specialist**, Saint Mary’s College of California

*Administrative responsibilities as Writing Specialist:*

- Reporting to the Collegiate Seminar and Center Directors and supporting pedagogical alignment efforts to facilitate knowledge transfer across the Composition, Writing in the Disciplines, and Collegiate Seminar programs.
- Providing expertise and guidance for teaching Seminar writing and ensuring consistency in evaluating student writing through workshops, faculty mentoring, and online resources.
- Collecting, evaluating, and maintaining Collegiate Seminar resources syllabi and reflection essays in order to assure consistency and quality.
- Coordinating Writing Circles, the Center’s weekly facilitated peer review courses.

*Key accomplishments as Writing Specialist:*

- Expanded Writing Circles 70% to >400 students. Designed & implemented online scheduling, sign-in, and enrollment systems that reduced timelines by as much as 50%.
- Coordinated student writing assessment with Kinesiology faculty and Center Director.
- Redeveloped the Collegiate Seminar Capstone assignment with the Director, and co-authored the winning application for the 2015 Exemplary Program Award for Program Revision or Enhancement from the Association for General & Liberal Studies.
- Co-authored upper division writing rubric for Collegiate Seminar.
- Compiled, organized, and managed online repository of Collegiate Seminar resources.

## **Academic Positions**

2008–2014: **Adjunct Lecturer**, Collegiate Seminar Program, Saint Mary's College of California

2010–2014: **Instructor**, General Education Program, Carrington College

2011–2012: **Contributing Faculty**, Composition Program, National Hispanic University

2008–2009: **Dissertation Research Fellow**, University at Buffalo

2004–2006: **Adjunct Lecturer**, Buffalo State College

## **Scholarship**

### **Publications and Works in Progress**

Ma, H., & Zeccardi, J. (Proposal accepted) "Embodied rhetoric and shared inquiry: An anticlassist approach to collaborative learning, teaching, and assessment." In A. Wan & M. Youn (Eds.), *Interventions: Asian American Rhetorical Activity Across Time and Space*. Modern Language Association of America.

Kramer, T., Zeccardi, J., Williams, C., & Rose, J., (Proposal accepted) "Writing Circles in STEM: How structured peer review helps students position themselves as writers, thinkers, and collaborators in their discipline."

Kramer, T., Zeccardi, J., Emhoff, C., Williams, C., Dunn, R., & Rose, J., (2022). How timing and authority in peer review impact STEM students: A comparative assessment of writing and critical thinking in kinesiology courses. *Across the Disciplines*, 18(3/4), 305-319. <https://doi.org/10.37514/ATD-J.2022.18.3-4.06>

Kramer, T., Zeccardi, J., Concepcion, R., Emhoff, C., Miller, S., & Posell, K., (2019), "WID course enhancements in STEM: The impact of adding 'Writing Circles' and writing process pedagogy," *Across the Disciplines*, 16(4), pp 26-37, DOI: 10.37514/atd-j.2019.16.4.19

"Isenberg, Arnold." (2014) In M. Kelly (ed.), *Encyclopedia of Aesthetics*. Oxford University Press. DOI: 10.1093/acref/9780199747108.001.0001

Ma, H., & Zeccardi, J., (2012) "What would the Dude do: Deconstructing The Dude." In P. Fosl (Ed.), *The Big Lebowski and Philosophy*. Wiley-Blackwell, pp. 7-23.

"Rethinking critical communication" (2010) *The Journal of Aesthetics and Art Criticism*, 68(4), pp. 367-377. DOI: 10.1111/j.1540-6245.2010.01431.x

Erion, G., & Zeccardi, J., (2001) "Marge's moral motivation." In W. Irwin (Ed.), *The Simpsons and Philosophy: The D'oh! of Homer*. Open Court, pp. 46-58.

### **Editing, Publishing, & Reviewing**

Editor, Saint Mary's journal of student writing *The Undergraduate Spectrum* (2015-present)

Publisher, *Northern California Writing Center Association Newsletter* (2017-2020)

Referee, *The Journal of Aesthetics & Art Criticism* (2010)

**Selected Workshops, Guest Lectures, and Invited Presentations**

- “How to read a poem,” Collegiate Seminar Informal Curriculum Series, Saint Mary’s College of California (SMC): September 2020, April 2021, September 2021, & March 2022.
- “Close listening,” Collegiate Seminar Informal Curriculum Series, with Lewis Jordan, SMC: November 2020, April 2021, & November 2021.
- “Post-outlining in Seminar: Active reading and annotation strategies,” Collegiate Seminar Faculty Formation workshop, SMC: November 2021.
- “On Euclid’s uncommon notions,” Collegiate Seminar Informal Curriculum Series, with Felicia Martinez: April 2018; with Charley Hamaker: October 2018; with Frank Vasgerdsian: October 2020; with Joseph Peterman, SMC: April 2021.
- “How to read empirical data,” Collegiate Seminar Informal Curriculum Series, with Ani Moughamian, SMC: September 2020.
- “Guiding students to use textual or research material well,” workshop co-sponsored by the Library, the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching, Learning, & Scholarship, with Gina Kessler-Lee & Tereza Joy Kramer, SMC: April 2020.
- “Student understanding of authority when using peer review in the Seminar and WID context,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching Learning, & Scholarship, with Tereza Kramer, Chi-An Emhoff, & Ellen Rigsby, SMC: November 2019.
- “Genre awareness as aid to understanding across Composition, Seminar, & WID courses,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching, Learning, & Scholarship, with Tereza Kramer & Ellen Rigsby, SMC: February 2019.
- “Responding to student writing in Seminar and WID courses,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching, Learning, & Scholarship, with Tereza Kramer & Ellen Rigsby, SMC: November 2018.
- “Developmental learning and the habits of mind,” Collegiate Seminar Fall Retreat, with Ellen Rigsby, SMC: October 2018.
- “Unpacking Augustine’s *Confessions*,” Collegiate Seminar Informal Curriculum Series, with Patrick Downey & Joseph Zepeda, SMC: October 2017 & October 2018.
- “Critical reflection in Seminar and WID courses,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching Learning, & Scholarship, with Tereza Kramer, SMC: March 2018.
- “Designing and scaffolding assignments in Seminar and WID courses,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching, Learning, & Scholarship, with Tereza Joy Kramer, Ellen Rigsby, & Frances Sweeney, SMC: November 2017.
- “Guiding students in effective peer review in Seminar and WID courses,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching, Learning, & Scholarship, with Tereza Kramer & Ellen Rigsby, SMC: October 2017.

Composition Faculty Development Workshop, with Hilda Ma, Meghan Sweeney, & Tereza Kramer, SMC: August 2017.

“Responding to student writing,” workshop co-sponsored by the Center, Collegiate Seminar, Habits of Mind, and the Center for Teaching, Learning, & Scholarship, with Tereza Kramer, SMC: May 2017.

“Tools for Difficult Dialogues,” workshop sponsored by Collegiate Seminar Informal Curriculum, with Desirée Anderson, Frank Murray, & Saint Mary’s student facilitators, SMC: February 2017

“Responding to student writing,” workshop co-sponsored by the Center, Composition, the Library, Faculty Development, and Habits of Mind, with Gina Kessler-Lee, Kathryn Koo, & Tereza Kramer, SMC: December 2015; December 2016.

“Transferring writing and research skills from Composition across the curriculum,” workshop co-sponsored by the Center, Faculty Development, and Habits of Mind, with Tereza Kramer, SMC: September 2016.

“Transferring writing and research skills from Composition into WID,” workshop co-sponsored by the Center, Composition, the Library, Faculty Development, and Habits of Mind, with Hilda Ma, Gina Kessler-Lee, & Tereza Kramer, SMC: April 2016.

“Critical reflection in Seminar and WID courses,” workshop co-sponsored by the Center, Collegiate Seminar, Faculty Development, and Habits of Mind, with Julie Park, Ellen Rigsby, José Feito, & Tereza Kramer, SMC: February 2016.

“Effective response to student writing,” Workshop co-sponsored by Faculty Development, the Center, and Habits of Mind, with Tereza Kramer, SMC: May 2015.

“Collaborative conversation: Writing assignment design,” Faculty Development Teaching & Learning Series workshop, with Tereza Kramer, SMC: September 2015.

### **Conference Presentations**

“From disciplines to identities: Reflections on reflection and intersectionality in Seminar,” *Symposium on Collegiate Seminar at 75*, Saint Mary’s College of California (SMC): September 2017.

“Virtuous writing circles: Collaborative curricular development from WAC programs to WID STEM classrooms & back again,” Presentation with Tereza Kramer, Krista Posell, & Rebecca Concepcion, *Conference on College Composition & Communication*, Portland, OR: March 2017.

“Pedagogy from the leading edge of writing center practice: Transferring minimalist 1-to-1 strategies to facilitated group settings,” Presentation with Tereza Kramer, *International Writing Center Association Conference*, Denver, CO: October 2016.

“Research-based innovations in training facilitators to guide weekly small writing groups for WID courses,” Presentation with Tereza Kramer & Joshua Rose, *Council of Writing Program Administrators Conference*, Raleigh, NC: July 2016.

“Impacting student writing in STEM: WID enhancements & small-group workshopping,” Presentation with Tereza Kramer, Krista Posell, & Rebecca Concepcion, *International Writing Across the Curriculum Conference*, Ann Arbor, MI: June 2016.

“Charting our evolution: From directing the writing center to leading the campus,” Presentation with Tereza Kramer, *International Writing Centers Association Conference*, Pittsburgh, PA: October 2015.

“What’s in a name? Negotiating contradiction as the ‘Writing Specialist,’” Presentation as part of “Sustaining a program, sustaining ourselves: The W.P.A. in the first and second year” panel, *Council of Writing Program Administrators Conference*, Boise, ID: July 2015.

“‘If you want to lead the people, you must learn how to follow them’: Collaborative leadership and empowerment in the writing center,” Presentation with Jaq Davis, Madeline Bell, Reyna Olegario, & Tereza Kramer, *Tutoring the “Untutored Tongue”: From Careless Speech to Careful Writing Conference*, California State University, Fresno, CA: March 2015.

“‘Stop, collaborate, and listen’ to each other: Guiding students to experience the power of small-group writing circles,” Presentation with Tereza Kramer, *International Writing Center Association Conference on Peer Tutoring*, Orlando, FL: October 2014.

“In Sibley’s defense: Aesthetic/nonaesthetic use,” *American Catholic Philosophical Association Conference*, Niagara University, Niagara, NY: November 2005.

“Some hermeneutics is Local: On deriving normative principles for the interpretation of revelation,” *University at Buffalo Interdepartmental Graduate Conference*. Amherst, NY: April 2004.

### **Service**

Collegiate Seminar Informal Curriculum Committee: Fall 2021-present

National Conference on Peer Tutoring in Writing Steering Committee: 2015-present

Collegiate Seminar Governing Board, Center representative: 2014-present

Writing Circles Facilitator for Faculty Research and Forms A: 2016-present

Collegiate Seminar Informal Curriculum Committee, Interim Chair: Spring 2021

Collegiate Seminar Informal Curriculum Committee, Co-chair: Fall 2014-Fall 2020

Northern California Writing Center Association Advisory Board: 2014-2020

First Year Advising Cohort, Difficult Dialogues Workshop Facilitator: 2017-2020

First Year Advising Cohort, Difficult Dialogues Workshop Coordinator: 2018-2020

Collegiate Seminar Diversity Task Force: 2016-2017

Collegiate Seminar Reading List Revision Task Force, Co-chair: 2016-2018

Hiring Committee, Collegiate Seminar Representative, Accounting Department: 2016

Hiring Committee, Collegiate Seminar Representative, Kinesiology Department: 2016

Hiring Committee, Collegiate Seminar Representative, Performing Arts Department: 2016

Collegiate Seminar Governing Board, Per-Course Adjunct Representative: 2013-2014

### **Fellowships and Awards**

Perry Prize for Outstanding Dissertations, University at Buffalo, College of Arts and Sciences, 2010

Dissertation Research Fellowship, University at Buffalo, College of Arts and Sciences, 2008-2009

Graduate Assistantship, University at Buffalo, Department of Philosophy, 2001-2005

W.A. Kilburn Award for Philosophy, King’s College, Department of Philosophy, 1999

**Professional Affiliations**

Council of Writing Program Administrators  
National Conference on Peer Tutoring in Writing

**Courses Taught**

*Saint Mary's College of California*

COMM 190 - Undergraduate Writing Circles	JAN 055 - Perspectives on Beauty & the Aesthetic
COMM 190 - Copyediting, Layout, & Design	SEM 001 - Critical Strategies & Great Questions
EDUC 504 - Graduate Writing Circles	SEM 002 - Western Tradition I
ENGL 106 - Writing Tutor Training	SEM 102 - Western Tradition I for Transfers
ENGL 107 - CWAC Staff Workshop	SEM 103 - Western Tradition II
ENGL 397 - WAC & 1-1 Pedagogy	SEM 104 - The Global Conversation of the 20 <sup>th</sup> & 21 <sup>st</sup> Centuries
JAN 145 - Lousy Logic: An Examination of Fallacious Reasoning in the Media	
JAN 119 - Getting Lost: Philosophical, Literary, & Theological Allusions from the Weirdest Show on TV	

*National Hispanic University*

ENG 201 - Critical Thinking, Reading, and Writing Across the Curriculum

*Carrington College California*

ENG 001 - English Writing and Composition  
SOC 002 - Introduction to Sociology and Cultural Diversity

*Buffalo State College*

PHI 101 - Introduction to Philosophy	PHI 103 - Introduction to Logic
PHI 102 - Introduction to Ethics	PHI 302 - Philosophy of Art and Beauty

*University at Buffalo*

PHI 115 - Critical Thinking  
PHI 108 - Knowledge and Reality