



DUPLICATE DIPLOMA REQUEST

- ❖ This request is used for ordering *duplicate* diplomas
- ❖ Diploma fee is \$30.00
- ❖ Allow 2-3 weeks for delivery
- ❖ You may pay in person with Cash, Check or Money Order

Name: _____ ID#: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ E-Mail: _____

Date of Birth: _____ Year of Graduation: _____

Signature: _____

Print your name EXACTLY as you would like it to appear on the diploma:

Number of copies: _____ x \$30.00 = \$ _____

You may contact the Office of the Registrar at 925-631-4214 with any questions.

If mailing in a payment, please send Check or Money Order with this form to:

Registrar's Office
Saint Mary's College of California
PMB 4748
1928 St. Mary's Rd.
Moraga, CA 94575

For Office Use Only:

Degree Earned: _____ Degree Date: _____ Honors: _____

Date Diploma Mailed: _____ Initials: _____