

**Jan Term Course Proposal Rubric v. 11.20.19**

	<b>Category 1 – Course Development &amp; Assessment</b>	<b>Description (9 points possible)</b>	<b>3 Yes</b>	<b>2 Sort of</b>	<b>1 No/Not sure</b>
1	Course Development	Course title, description, readings, and schedule are clear, detailed, well-integrated, and in-line with clearly articulated learning outcomes.			
2	Assessment of Student Learning	Clearly stated assignments that are sufficient and appropriate for assessing student learning. Assessments are integrated clearly with course learning outcomes.			
3	Course Fees	Clearly defined justification for course fees. Course fees appropriate for intended usage.			
	<b>Category 2 – Fit with JT Philosophy</b>	<b>Description (9 points possible)</b>	<b>3 Yes</b>	<b>2 Sort of</b>	<b>1 No/Not sure</b>
4	Unique Course Offering from Typical SMC Curriculum	Represents a course not typically offered in the regular semester. Prerequisites are common courses or entry is by “audition” or permission.			
5	Diversity of Offerings Within a JT Session	Represents a course not like other JT courses currently being considered. Course represents broadening of topic or unique approach.			
6	Format	“Fit” of topics/methods with 4-week intensive, immersive, focused format. Explores a topic in-depth, yielding a rich awareness or accommodating intense interest.			
	<b>Category 3 – Fit with JT Learning Outcomes (not all courses include all LOs)</b>	<b>Description (3 points possible)</b>	<b>3 Yes</b>	<b>2 Sort of</b>	<b>1 No/Not sure</b>
7	Promotes Curiosity	Proposed course includes learning and assignments in which students will learn to take whatever captivates their imagination and turn it into a subject of academic inquiry capable of being probed and examined analytically			
8	Depth of Focus	Proposed course includes learning and assignments in which students demonstrate the ability to concentrate their full and sustained attention on one subject, developing ability to master topics quickly through focused intensity.			
9	Applied Learning and Active Inquiry	Proposed course includes learning and assignments in which students demonstrate competencies in applied learning, moving beyond what they know (previous learning) to what they can do with what they know (transfer) in innovative ways and novel situations.			
	<b>Category 4 – Past Success/Improvement</b>	<b>Description (No points)</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>
10	Past Student Evaluations – Overall instructor score.	4 or 5 on overall average score, or satisfactory instructor response or classroom observation.			
11	Past Student Evaluations – “Utilized class time effectively.”	4 or 5 on overall average score, or satisfactory instructor response or classroom observation.			
12	Past Student Evaluations – “Material presented in an engaging manner.”	4 or 5 on overall average score, or satisfactory instructor response or classroom observation.			
	<b>Category 5 – Travel Course Specific Criteria</b>	<b>Description (No points)</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>
13	Content Matches the Travel Location(s) (If no, course will not be accepted)	Course content should be appropriate to the location(s) such that there is a necessary connection between the two (i.e. the location(s) should be pedagogically necessary).			
14	Appropriate Price	What is the length of the program and is the price, expressed in per travel day and/or absolute terms, reasonable given the location(s) and length?			
	<b>Category 6 – Travel Course Specific Criteria (not all courses include all LOs)</b>	<b>Description (3 points possible)</b>	<b>3 Yes</b>	<b>2 Sort of</b>	<b>1 No/Not sure</b>
15	Global self-awareness and social responsibility	Proposed course includes learning and assignments in which students demonstrate they have become informed, open-minded, and responsible people who are attentive to diversity across the spectrum of differences			
16	Local-Global Citizenship	Proposed course includes learning and assignments in which students demonstrate the ability to understand how their actions affect both local and global communities			
17	Understand Global Systems	Proposed course includes learning and assignments in which students demonstrate the ability to understand the complexity of global systems			
18	Address Contemporary Social Issue(s)	Proposed course includes learning and assignments in which students demonstrate the ability to address (in writing or action) the world’s most pressing and enduring issues collaboratively and equitably			
	<b>Total Score for this Proposal</b>	<b>21 points possible</b>			
	<b>Comments:</b>				