**SAMPLE Recruitment Script**

Dear [xxx],

My name is [*researcher’s name, if the students do not already know the researcher*], and I am [*state our position*] at Saint Mary’s College of California in Moraga. I am contacting you to seek your assistance with data collection for my study. My project will [*explain what the study entails*]. I am doing my research to understand [*explain what you are trying to accomplish and/or learn from your study*]. I am seeking participants who are willing to take part in my study, and I am hoping that you will be able to [*state what you are going to ask them to do (e.g., participate in the study; help with the referral)*]. It will take about [*state the expected duration of the time to participate in the study*] to participate in my study. In order to participate, participants need to be [*state the inclusion or exclusion criteria including age eligibility*].

Please let me know if you can help me with this request by [*provide the method of participation or contact the researcher*]. A consent form that details the study will be provided before participating in the study.

Sincerely,

*Your name*