

Saint Mary's College of California

John F. Henning Institute

Policies and Procedures

Replaces former By-laws

Article 1 Official Name

The official name for this organization shall be the John F. Henning Institute (JFHI).

Article 2 Mission

The JFHI is founded on the conviction that authentic philosophical discourse and scholarship are essential to the realization of the Common Good. It seeks to contribute to that discourse and scholarship by promoting the scholarly exploration of Catholic Social Thought, as it is developed in the Papal documents such as Encyclicals and Exhortations from Rerum Novarum to the present.

The JFHI directs its efforts to all aspects of Catholic Social Thought, and promotes discourse between scholars and practitioners in labor relations, business, science and technology, the arts, the communications media, higher education, theology and other areas. It is particularly attentive in all connections to the transcendent dignity of the human person and to the centrality of human work for the realization of the Common Good.

The JFHI is inspired in its orientation and its efforts by the life and work of John F. Henning. As labor leader, diplomat, statesman, educator and family man, John F. Henning passionately pursued the common good in light of the principles of Catholic Social Thought. He was a forceful advocate in the world of affairs who has always remembered that civil discourse at the level of first principles can transcend political and ideological differences to the benefit of all.

The JFHI promotes projects for Saint Mary's undergraduates to experience the work of the AFL-CIO to promote the "dignity of work and of the worker" that

John F. Henning motivated his life. These projects will also help students to cover some of the cost of their Bachelor's degree.

Article 3 Board of Advisors

Membership on the Board of Advisors will be by invitation from the President of Saint Mary's College. A minimum of four and a maximum of six advisors will be named. In addition, the Director of the JFHI will serve as *ex-officio* Chair.

Members serve three-year, renewable, staggered terms.

- (a) Meetings of the Board of Advisors will be held at least annually.
- (b) The Board of Advisors has the following duties:

Advise the President

- (1) Recommend changes to Policies and Procedures
- (2) Recommend replacements for vacancies on the Board of Advisors
- (3) Recommend candidates for position of Director

Support the Director

- (1) Active Participation in Programs and Events
- (2) Identify New Fellows
- (3) Secure financial resources

Any action that requires a formal vote of the Board of Advisors will require a simple majority of the members present at the meeting.

Article 4 Staff

Director

A Director for the JFHI will be selected from the ranked faculty of Saint Mary's College for an indefinite term. The Director will (1) Chair the Board of Advisors, will be responsible for the administration of the Institute including (2) budgets, (3)

fund raising, (4) programming, (5) nomination of Fellows, (6) agenda for Board of Advisors, and (7) other responsibilities as may be determined by the Board of Advisors; (8) the Director will serve on the John S. Cummins Institute Board.

Fellows

The Director may recommend to the President individuals as Fellows who work to advance the Mission of the Institute. These individuals do not have to be exclusively members of the faculty of Saint Mary's College. The title, Senior Fellow may be awarded to individuals who provide exceptional service to the Institute. Fellows serve for three year renewable terms.

Article 5 Communications

Items of general interest will be posted on the JFHI webpage.

Article 6 Business Year

The business year for JFHI will coincide with the academic year of the College which extends July 1 to June 30.