

HOW TO SELECT A ROOM

2023-2024 Academic Year



CAMPUS HOUSING
WWW.STMARYS-CA.EDU/STUDENT-LIFE/HOUSING-DINING

Housing Applications are still open!

Receive
Housing Selection
Appointment Time

By end of Day 3/17

Room
Selection Week

3/21/23 - 3/24/23

FOLLOW OUR ROAD MAP BELOW TO GET STARTED!



1

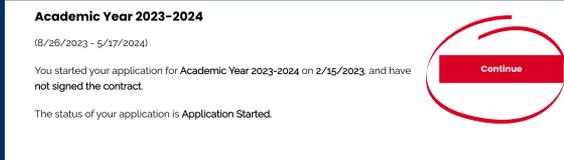
LOG BACK IN TO YOUR "RESIDENCE LIFE HOUSING PORTAL" AT YOUR APPOINTMENT TIME

FOR GROUP LEADERS OR PEOPLE WITHOUT A ROOMMATE GROUP



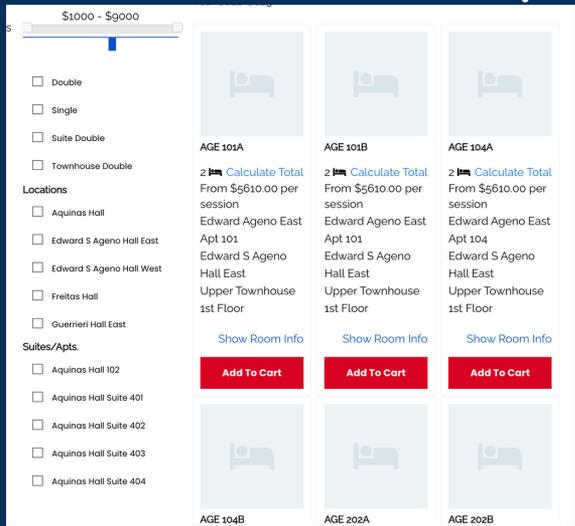
2

CLICK "CONTINUE"



3

VIEW YOUR HOUSING CHOICES



4

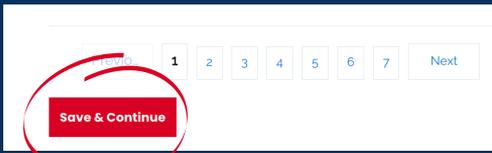
From \$5610.00 per session
Edward Ageno East Apt 202
Edward S Ageno Hall East
Upper Townhouse 2nd Floor

Show Room Info

Add To Cart

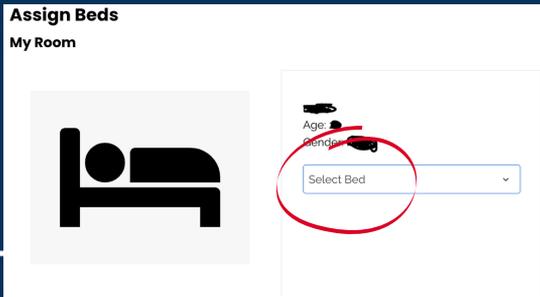
ADD THE ROOM OF YOUR CHOICE TO YOUR CART. IF YOU ARE THE GROUP LEADER OF YOU AND YOUR ROOMMATE (S), YOU CAN ALSO ADD YOUR ROOMMATE(S) TO THIS ROOM/SUITE/TOWNHOUSE!

5



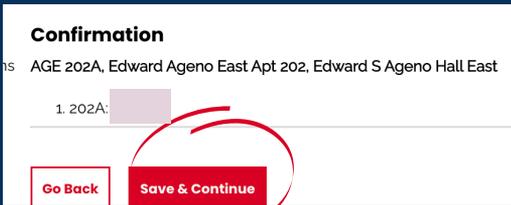
CLICK "SAVE AND CONTINUE" AT THE BOTTOM OF THE PAGE

6



SELECT YOUR PREFERRED BEDSPACE (SIDE OF THE ROOM) THEN ASSIGN YOUR ROOMMATE(S)

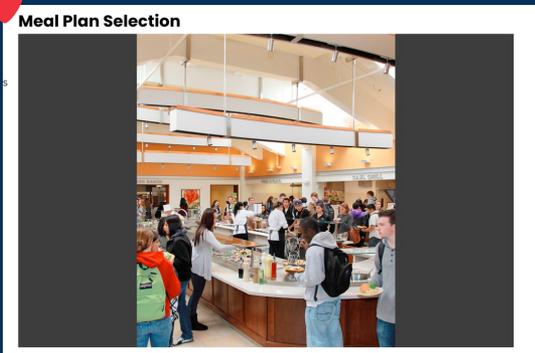
7



CLICK SAVE AND CONTINUE AGAIN

IF YOU ARE A ROOMMATE AND HAVE ALREADY HAD YOUR GROUP LEADER ASSIGN YOU... START HERE!

8



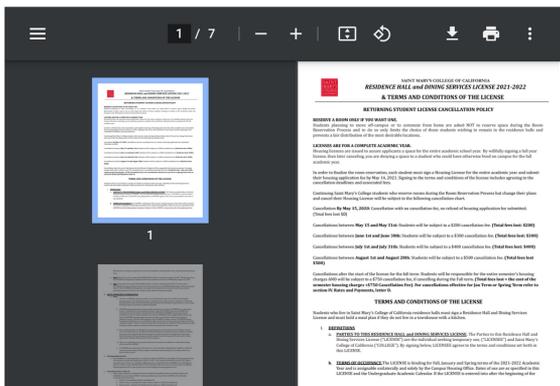
SELECT A MEAL PLAN

9

SIGN YOUR HOUSING LICENSE!



By entering your Student ID below you acknowledge that you have read, and understand, the above contract.



By entering your Student ID below you acknowledge that you have read, and understand, the above contract.

Save & Continue

10

APPLICATION SUMMARY PAGE! YOU MADE IT TO THE END! THE APPLICATION SUMMARY WILL SHOW YOU WHERE YOU AND OR YOUR ROOMMATE ARE PLACED

Application Summary

Thanks for applying! Your application summary information is below.

You started your application for Academic Year 2022-2023 on 3/11/2022, have a room reservation for 202A, and have signed the contract as of 4/20/2022. You have not paid the deposit, and have not paid the application fee. Your application is complete as of 4/20/2022.

Booking Summary

Room: 202A
Room Type: Townhouse Double
Location: Edward S Ageno Hall East
Floor: Edward Ageno East Apt 202

Meal Plan Information:

Bed	Occupant	Check In Date	Check Out Date	First Name	Last Name	Profile
202A		8/28/2022	5/19/2023			View Profile



FREQUENTLY ASKED QUESTIONS

Q: CAN I HAVE ACCESS TO FLOOR PLANS OF THE BUILDINGS?

- Floor plans are available on the Campus Housing Website.

Q: CAN I GO BACK INTO THE PORTAL AND CHANGE MY ROOM?

- No, once you choose your room, you will need to contact Housing if you need to move.

Q: WHAT IS A GROUP LEADER?

- The Group Leader is the first roommate to send a request. From then on, the Group Leader is the only individual able to add the other roommate to a room. Group Leadership can be passed to another roommate at any time. *We recommend that the group leadership be given to the student with the earliest appointment time.*

Q: MY GROUP LEADER PUT US IN A ROOM. AM I DONE?

- Nope! You still need to select a meal plan and sign your Housing License. Once you do this, THEN you are done.

Q: HOW LONG DO I HAVE TO SELECT MY ROOM?

- You have the entire day of your appointment time. If you miss the entire day, please reach out to Campus Housing.

Q: IF I DON'T SEE THE ROOM I WANT, WHAT DO I DO?

- Unfortunately, Housing cannot guarantee room preferences. Try to look and see if there is another similar room available.

Q: I AM NOT SEEING MY ROOMMATE IN OUR/MY ROOM

- Please make sure your roommate group has already been created. If you are already in a roommate group and you are NOT the Group Leader, you will be unable to add you and your roommates to the room.



CAMPUS HOUSING

925-631-4241

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