



HOW TO APPLY FOR HOUSING

2023-2024 Academic Year



CAMPUS HOUSING
[WWW.STMARYS-
CA.EDU/CAMPUS-HOUSING](http://WWW.STMARYS-CA.EDU/CAMPUS-HOUSING)

CONTINUING STUDENTS

Apply NOW!

Housing Application
Opens 2/15/23

Application Deadline 3/15/23

Room Selection Begins 3/20/23

INCOMING FIRST YEAR STUDENTS

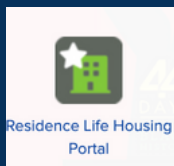
Apply by June 1st!

**FOLLOW OUR ROAD MAP BELOW TO GET
STARTED!**



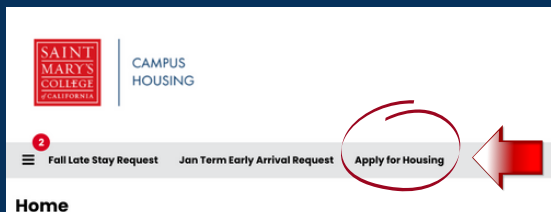
1

LOG IN TO YOUR
"RESIDENCE LIFE
HOUSING PORTAL"



2

CLICK "APPLY FOR
HOUSING"



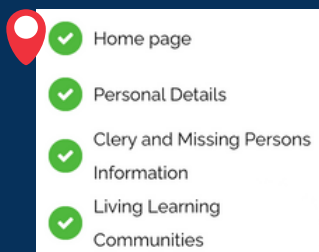
3

APPLY FOR 2023-2024



4

ADD IN YOUR
PERSONAL
INFORMATION



5

Room Preferences

Use the Add Preference button to the right to add up to three room preferences.

Please indicate your room style preferences to help us plan for room selection. Collecting this information does not guarantee you your preference.

Please remember that room assignments are based on housing availability during the live room selection process.

Please add at least 2 preferences.

[Add Preference](#)

Order	Room Preference	Delete
1	Upper Townhouse	Delete
2	Lower Townhouse	Delete
3	Single Room	Delete

ADD IN UP TO
THREE ROOM
PREFERENCES

6

Roommate Matching Questionnaire

This is your Standard Profile. Use this page to setup your profile types which will be used for matching with a potential roommate. Please remember that preferences can change and should not be indicative of how your roommate will behave.

Roommate Search Screen Name

amb399

LifeStyle Questions

I prefer a roommate who is...

Messy, but clean

I prefer to study:

In the room

I would describe myself as a:

Neat, organized

FILL OUT THE
ROOMMATE
MATCHING
QUESTIONNAIRE

7

Roommate Selection

Optional Roommate Request

This page allows you to select and pair with others who you would like to room with. As a note pairings must be mutual and depending on room spaces available there may not be the possibility of placing requested roommates together, however we try when possible.

Important!

Group Leaders: The first roommate to send a roommate request will become the Group Leader. The Group Leader is the only individual able to add additional roommates moving forward. The Group

USE THE ROOMMATE SELECTION PAGE TO LOOK FOR ROOMMATES OR ADD FRIENDS YOU KNOW YOU WANT TO LIVE WITH.

YOU CAN SEARCH BY SMC CREDENTIALS, BY ROOMMATE MATCHING QUESTIONS, OR REVIEW SUGGESTED ROOMMATES. VIEW THE LAST PAGE OF THIS GUIDE FOR ADDITIONAL INFORMATION

8

Group Leader)

Classification: Upperclass

Gender: Female

Description:

Send Message

View Profile

Classification: Upperclass

Gender: Female

Description: I like cheese

View Profile

Classification: Upperclass

Gender: Female

Description:

Send Message

View Profile

THE FIRST ROOMMATE
TO SEND A REQUEST
WILL BECOME THE
GROUP LEADER AND
WILL BE THE ONLY ONE
ABLE TO ADD MORE
ROOMMATES TO THE
GROUP

9

Confirmation Page

Save & Continue

ONCE YOU GET TO THE
CONFIRMATION PAGE, SAVE AND
CONTINUE TO SUBMIT YOUR
APPLICATION

10

AWAIT YOUR ROOM SELECTION
APPOINTMENT TIME!

FREQUENTLY ASKED QUESTIONS

Q: CAN I HAVE ACCESS TO FLOOR PLANS OF THE BUILDINGS?

- Floor plans are available on the Campus Housing Website

Q: CAN I GO BACK INTO THE PORTAL AND EDIT MY APPLICATION?

- Yes, until Applications close on March 15th

Q: WHAT IS A GROUP LEADER?

- The Group Leader is the first roommate to send a request . From then on, the Group Leader is the only individual able to add more roommates. Group Leadership can be passed to another roommate at any time. Group leaders are able to place all roommates in their preferred spaces during their room selection appointment time.

Q: I NO LONGER WANT TO ROOM WITH THE PEOPLE I CONFIRMED TO BE IN A GROUP.

- Students are able to leave the roommate group from their Application Portal at any time

Q: HOW LONG DO I HAVE TO FINISH MY APPLICATION?

- Applications are due by March 15th, 2023.

Q: IF I DON'T SEE THE ROOM PREFERENCE I WANT, WHAT DO I DO?

- If you are not seeing the room preference you prefer, please confirm your class standing (ex. Freshman, Sophomore, etc)

Q: I AM NOT SEEING MY ROOMMATE ON THE ROOMMATE PORTAL

- Please make sure your roommate has completed their application for this academic year. If you are already in a roommate group and you are NOT the Group Leader, you will be unable to add additional roommates

CAMPUS HOUSING

925-631-4241

HOUSING@STMARYS-CA.EDU

[HTTPS://WWW.STMARYS-CA.EDU/CAMPUS-HOUSING](https://www.stmarys-ca.edu/campus-housing)

YOU CAN SEARCH FOR ROOMMATES 3 DIFFERENT WAYS:

1. BY SMC EMAIL CREDENTIALS
2. BY PROFILE QUESTIONS
3. SUGGESTED ROOMMATES BASED ON PROFILE QUESTIONS OVERALL

Roommate Selection

Optional Roommate Request

This page allows you to select and pair with others who you would like to room with. As a note pairings must be mutual and depending on room spaces available there may not be the possibility of placing requested roommates together, however we try when possible.

Important!

Group Leaders: The first roommate to send a roommate request will become the Group Leader. The Group Leader is the only individual able to add additional roommates moving forward. The Group Leader is also able to transfer the Leader title to another roommate in their group, should they wish to.

Roommates awaiting a roommate request will need to log out of the portal and log back in to accept the request.

You have not selected any roommates

Roommate searching options are below to the right.

[Search for Roommates by Details](#)
[Search for Roommates by Roommate Profiles](#)
[Suggest Roommates](#)

Save & Continue

YOU CAN SEARCH FOR ROOMMATES USING THE ROOMMATE MATCHING PROFILE QUESTIONS.

BELOW IS AN EXAMPLE OF WHERE I SEARCHED FOR ROOMMATES WHO WERE ALWAYS OKAY WITH VISITORS/GUESTS IN THE ROOM

I wake up most days:

Any

I view my room/suite primarily as:

Any

It would bother me if my roommate had overnight guests:

Any

My roommate's visitors, guests, and significant others are welcome in my room/suite:

- ✓ Any
- I prefer no visitors in the room
- My roommate gives me a few days notice
- They are always welcome**

Any

The College prohibits tobacco and vaporizer use in the halls and on law or College policy. However, its use can influence room/suitemate relationships. How would you describe your tolerance for tobacco or vaporizer use?

Any

The College prohibits the use of alcohol when in violation of state law. However, its use can influence room/suitemate relationships. How would you describe your tolerance for alcohol?

Any

I prefer a roommate who does not use tobacco products.

Any

☒ Exclude results that cannot be added or joined

[Roommate Management Page](#) [Search](#)

YOU CAN SEARCH FOR ROOMMATES USING THE ROOMMATE MATCHING PROFILE QUESTIONS.

BELOW IS AN EXAMPLE OF WHERE I SEARCHED FOR ROOMMATES WHO WERE ALWAYS OKAY WITH VISITORS/GUESTS IN THE ROOM

Name: [REDACTED] mfm13d338617754) Classification: 2nd Year Description: Age: 19	68% Match	Invite Join Group Send Message View Profile
Name: [REDACTED] jsh12f83a5e6901) Classification: 2nd Year Description: Age: 18	66% Match	Send Roommate Invite Join Group Send Message View Profile
Name: [REDACTED] Leader) Classification: 2nd Year Description: Age: 19	64% Match	Join Group Send Message View Profile
Name: [REDACTED] jrr19be80d37732) Classification: Upperclass Description: Age: 21	64% Match	Send Roommate Invite Join Group Send Message View Profile

YOU CAN HAVE STARREZ SUGGEST ROOMMATES USING YOUR PROFILE QUESTIONS AND OVERALL MATCHING SCORE

Suggested Roommates

[Manage Group](#)[Search for Roommates by Details](#)[Search for Roommates by Roommate Profiles](#)

Name: [REDACTED]
Classification: 2nd Year
Description: My name is [REDACTED]. I am going to be a sophomore and work towards a bachelor's degree in Chemistry. I like to socialize with everyone but sometimes things don't click the first time. I am excited for my second year at SMC and can't wait to see some familiar faces.

Age: 19

[Send Roommate Request](#)[Send Message](#)[View Profile](#)

Name: [REDACTED]
dmv4e8ace86961)
Classification: 2nd Year
Description:

Age: 19

[Send Roommate Request](#)[Join Group](#)[Send Message](#)[View Profile](#)

Name: [REDACTED]
Classification: 2nd Year
Description: I enjoy playing video games and, occasionally, cooking. I listen to music out loud (sorry about that) and have many technological interests.

Age: 18

[Join Group](#)[Send Message](#)[View Profile](#)

IF YOU ALREADY KNOW WHO YOU WANT TO MATCH WITH AND CREATE A ROOMMATE GROUP WITH, YOU CAN SEARCH FOR THEM DIRECTLY USING THEIR SMC EMAIL CREDENTIALS (EXCLUDE @STMARYS)

Roommate Search By Details

Reminder

You'll need the SMC email credential to search for someone particular. For example, for Brian Middleton bhm2@stmarys-ca.edu you would just search " bhm2 " and not include the @stmarys-ca.edu when searching

Name Web (SMC Email ID):

bhm2

☐ Exclude results that cannot be added or joined

[Roommate Management Page](#)

[Search](#)

[Search for Roommates by Roommate Profiles](#)
[Suggest Roommates](#)