



## SAINT MARY'S COLLEGE OF CALIFORNIA Bi-Weekly Payroll Schedule 2023-2024

Pay Period Start Date	Pay Period End Date	Timesheets Submitted by Employee†	Timesheets Approved by Supervisor	Pay Day
Mon, 06/19/23	Sun, 07/02/23	Fri, 06/30/23	<b>Mon, 07/03/23*</b>	Fri, 07/07/23
Mon, 07/03/23	Sun, 07/16/23	Fri, 07/14/23	Mon, 07/17/23	Fri, 07/21/23
Mon, 07/17/23	Sun, 07/30/23	Fri, 07/28/23	Mon, 07/31/23	Fri, 08/04/23
Mon, 07/31/23	Sun, 08/13/23	Fri, 08/11/23	Mon, 08/14/23	Fri, 08/18/23
Mon, 08/14/23	Sun, 08/27/23	Fri, 08/25/23	Mon, 08/28/23	Fri, 09/01/23
Mon, 08/28/23	Sun, 09/10/23	Fri, 09/08/23	Mon, 09/11/23	Fri, 09/15/23
Mon, 09/11/23	Sun, 09/24/23	Fri, 09/22/23	Mon, 09/25/23	<b>Fri, 09/29/23**</b>
Mon, 09/25/23	Sun, 10/08/23	Fri, 10/06/23	Mon, 10/09/23	Fri, 10/13/23
Mon, 10/09/23	Sun, 10/22/23	Fri, 10/20/23	Mon, 10/23/23	Fri, 10/27/23
Mon, 10/23/23	Sun, 11/05/23	Fri, 11/03/23	Mon, 11/06/23	Fri, 11/10/23
Mon, 11/06/23	Sun, 11/19/23	Fri, 11/17/23	Mon, 11/20/23	Fri, 11/24/23
Mon, 11/20/23	Sun, 12/03/23	Fri, 12/01/23	Mon, 12/04/23	Fri, 12/08/23
Mon, 12/04/23	Sun, 12/17/23	Fri, 12/15/23	Mon, 12/18/23	Fri, 12/22/23
Mon, 12/18/23	Sun, 12/31/23	<b>Tue, 01/02/24*</b>	<b>Tue, 01/02/24*</b>	Fri, 01/05/24
Mon, 01/01/24	Sun, 01/14/24	Fri, 01/12/24	<b>Tue, 01/16/24*</b>	Fri, 01/19/24
Mon, 01/15/24	Sun, 01/28/24	Fri, 01/26/24	Mon, 01/29/24	Fri, 02/02/24
Mon, 01/29/24	Sun, 02/11/24	Fri, 02/09/24	Mon, 02/12/24	Fri, 02/16/24
Mon, 02/12/24	Sun, 02/25/24	Fri, 02/23/24	Mon, 02/26/24	Fri, 03/01/24
Mon, 02/26/24	Sun, 03/10/24	Fri, 03/08/24	Mon, 03/11/24	Fri, 03/15/24
Mon, 03/11/24	Sun, 03/24/24	Fri, 03/22/24	Mon, 03/25/24	<b>Fri, 03/29/24**</b>
Mon, 03/25/24	Sun, 04/07/24	Fri, 04/05/24	Mon, 04/08/24	Fri, 04/12/24
Mon, 04/08/24	Sun, 04/21/24	Fri, 04/19/24	Mon, 04/22/24	Fri, 04/26/24
Mon, 04/22/24	Sun, 05/05/24	Fri, 05/03/24	Mon, 05/06/24	Fri, 05/10/24
Mon, 05/06/24	Sun, 05/19/24	Fri, 05/17/24	Mon, 05/20/24	Fri, 05/24/24
Mon, 05/20/24	Sun, 06/02/24	Fri, 05/31/24	Mon, 06/03/24	Fri, 06/07/24
Mon, 06/03/24	Sun, 06/16/24	Fri, 06/14/24	Mon, 06/17/24	Fri, 06/21/24
Mon, 06/17/24	Sun, 06/30/24	Fri, 06/28/24	Mon, 07/01/24	Fri, 07/05/24

### NOTES

†Employees working weekends may submit time by Sunday or last day worked of the pay period

\*date impacted by College Holiday; be prepared for early submission/approvals

\*\* Months with 3 pay-dates. Benefits/deductions that occur 24 times per year will not occur these periods.

NOTE: Adjustments to schedule may be required due to holidays, natural disasters, and/or business necessity.

04/2024