



## Saint Mary's College of California

Financial Aid Office • 1928 Saint Mary's Road • PMB 4530 • Moraga CA 94575  
tel. 925.631.4370 • fax 925.376.2965 • email: [finaid@stmarys-ca.edu](mailto:finaid@stmarys-ca.edu)

### 2024-2025 Financial Aid Appeal

The Saint Mary's College Financial Aid Office will review your appeal based on your 2024-2025 FAFSA (Free Application for Federal Student Aid) along with the requested documentation listed below. Adjustments to a financial aid offer as a result of submitting an Appeal for Reconsideration are neither guaranteed nor immediate and depend upon the availability of funding. Forms received without the appropriate signature(s) or missing information or requested documents are considered incomplete and will not be reviewed.

\_\_\_\_\_  
Student's Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Student's SMC ID Number

\_\_\_\_\_  
Student's Address

\_\_\_\_\_  
Home or Cell Phone Number

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Family's Email Address

CHECK THE APPROPRIATE BOX

**Change of Income** – A decrease in parent(s) income in the 2023 tax year.

- Submit a letter explaining the circumstances
- Submit a copy of your Employment Development Dept. Statement (EDD) if applicable
- Submit your completed Projected Year Income Statement
- Submit a signed copy of your 2023 Federal 1040 tax return and W-2s with all Schedules

**Deduction of One-Time Payment** – Student/Parent received a one-time 2023 payment (bonus, rollover of IRA, pension, or annuity). NOTE: This Appeal option cannot be used in subsequent years.

- Submit a letter explaining the circumstances
- Submit verification of the amount of payment received such as paystub, W-2, or company letter
- Submit a signed copy of page 1 and 2 of your 2023 Federal 1040 tax return



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**Medical/Dental Expenses-** Student/Parent with substantial non-elective, out of pocket medical/dental expenses not covered by insurance and itemized on Schedule A of your 2023 Federal 1040 tax return.

- Submit a letter explaining the circumstances
- Submit a signed copy of page 1 and 2 of your 2023 Federal 1040 tax return
- Submit a copy of your 2023 Federal IRS Schedule A

**Private School Tuition Expense (K-12)** - Families who pay private school tuition for other dependent children.

- Submit a letter detailing your expense including name of sibling, age, and amount of 2024-25 tuition
- Submit a copy of the payment agreement or receipt of payment
- Submit a signed copy of page 1 and 2 of your 2023 Federal 1040 tax return

**Divorce or separation after filing FAFSA** - Please provide name of the custodial parent.

- Submit a copy of the divorce or separation agreement
- Submit documentation of living in separate residences (e.g., utility bills, lease, etc.)
- Submit copy of most recent pay stub with year-to-date gross earning
- Submit a signed statement to explain the change in marital status, including all relevant dates, such as date of divorce and date moved into separate residences

**Other Circumstance** - Another circumstance not listed on this form that if affecting the family's ability to pay

- Submit a letter explaining the circumstances
- Submit your completed Projected Year Income Statement
- Submit relevant documents that confirm the circumstance and/or its affect on the families ability to pay

**Submit this form and required documents to the Saint Mary's College Financial Aid Office**