PAYROLL DEDUCTION FORM
for Saint Mary's College of California

PERSONAL INFORMATION

_____
Name

_____
Address

_____
City   *State*   *Zip*

_____
Cell Phone   *Home Phone*

_____*Home Email*

SMC Employee ID: _____

PAYROLL DEDUCTION
GIFT AMOUNT
☐ **$8.75/pay period ($210 gift/year)**

☐ **$15/pay period ($360 gift/year)**

☐ **$77.63/pay period (1863 Society gift/year)**

☐ **$208.34/pay period (President's Circle [$5,000] gift/year)**

☐ **Recurring gift of $ per pay period**

☐ **One-time gift of $**

☐ **Pledge totaling $**

       where $_____ is deducted

       over _____ pay periods

START DATE
I authorize my deduction to begin*:
☐ **As soon as possible**
☐ **On the following date:** _____/_____/_____

*Please allow up to 10 business days for processing. Note that the start and end dates must be on the 15th or last day of the month.

GIFT DESIGNATION
I would like my gift to support:
☐ **Saint Mary's College**
☐ **Scholarships** ☐ **Gael Athletics**
☐ **Other:***
       _____
*Please specify the school, program, department, or athletic team of your choice.

SPOUSE/ PARTNER INFORMATION
Is this a joint gift with your spouse/partner?
☐ **Yes**   ☐ **No**

_____
Spouse/Partner Name

Is your spouse/partner an SMC alumnus/na?
Degree: _____ **Year:** _____

MATCHING GIFT
☐ **My spouse/partner's company will match my gift.**

Name of spouse/partner's employer

_____

TRIBUTE GIFT INFORMATION
If this gift is in someone's honor or memory, please specify below.

☐ **Honor**   ☐ **Memory**

Name of Honoree

_____

Reason for gift: _____

Honoree's Contact Information (Full Address):

_____

_____

SIGNATURE & AUTHORIZATION
I agree to the terms I submitted in this document (required):   ☐ **Yes**

If submitting by email from your SMC address, no signature is required.

_____
Signature

Would you like your giving to be anonymous?
☐ **Yes**   ☐ **No**

All gifts to Saint Mary's College of California are tax deductible. To qualify as a tax-exempt gift, any designated use must comply with applicable law and regulations. Please consult your tax advisor.

Please fill out this form and e-mail it to smcgift@stmarys-ca.edu or mail to the address below. For assistance, please contact Wendy Peter at ext. 4434.

Saint Mary's College of California
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