



OFFICE OF HUMAN RESOURCES

Veronica Thomas

Associate Vice President/Chief Human Resources Officer

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NAME	CONTACT	EMAIL
Karin Hein, Director of Recruitment and Onboarding <ul style="list-style-type: none">• Staff Recruitment/Talent Acquisition• Compensation Requests• Onboarding• I9 Verification• Exception Request – Staff and Academic Affairs (non-teaching)• Paylocity• New Employee Orientation	SMC: 925-631-4457	Kkh4@stmarys-ca.edu
Joseph Reynosa, HR Generalist <ul style="list-style-type: none">• HRIS-Paylocity & LinkedIn Learning• New Employee Orientation• Leaves Program• Workers Compensation• Employment Verification• Workplace Accommodations• I9 Verification	SMC: 925-631-5049	Jnr12@stmarys-ca.edu
Rosa Linda Tejada, Sr. Benefits Manager <ul style="list-style-type: none">• Benefits Program- New & Existing<ul style="list-style-type: none">✓ Benefits Off Boarding• Retirement• Tuition and Tuition Exchange Program• Campus Parking• New Employee Orientation	SMC: 925-631-4216	Rt5@stmarys-ca.edu
Tonia Baligh, Director of L&D, Employee Relations and Compliance <ul style="list-style-type: none">• Employee Relations (Staff & Faculty)• Investigations (Staff & Faculty)• Performance Management Program• Compliance• Exit Interviews• Policies	SMC: 925-631-4910	tb31@stmarys-ca.edu
Qiana London, Manager, Compliance and Learning and Development (L&D) <ul style="list-style-type: none">• Compliance• Performance Management Program• Exit Interviews• Policies	SMC: 925-631-4137	qli1@stmarys-ca.edu

Location:

Filippi Administrative Hall
Basement Floor (Garden Level)

Office Hours:

Monday-Thursday 9am-4pm
Friday –By appointment only

Contact:

Phone: (925) 631-4212
Email: hr@stmarys-ca.edu

SCHEDULE YOUR APPOINTMENT WITH HUMAN RESOURCES

Our Human Resources team is small and dedicated, which means it may take some time to respond to calls and emails. To ensure you get the help you need without delays, we strongly encourage you to visit our website and set up an appointment to meet with us.

Please Visit: <https://www.stmarys-ca.edu/offices-services/human-resources>

Note: Scroll to the bottom of the page and click the link to schedule your appointment.

