

Career Checklist

MEET YOUR CAREER COUNSELOR

MAKE AN APPOINTMENT VIA HANDSHAKE

- ☐ **Br. Glenn Bolton** - Graduate School Advising, Pre-Law Advising
- ☐ **Hilarie O'Connor** - Schools of Liberal Arts (SOLA)
- ☐ **Mary Beth Stadt** - School of Economics and Business Administration (SEBA) & School of Science (SOS)

HANDSHAKE APPOINTMENT HERE
SCAN ME



CREATE A PERSONAL BRAND

- ☐ Resume
- ☐ Cover Letter
- ☐ LinkedIn Profile
- ☐ Elevator Pitch

BUILD A PROFESSIONAL NETWORK

- ☐ GaelConnect - Mentoring Platform
- ☐ LinkedIn - Alumni Tool
- ☐ Attend Networking Events
- ☐ Events Calendar
 - Professional Development Workshops
 - Industry Meet-Ups
 - Career Fair
 - Meet the Firms
 - Grad & Law School Fair
 - Pre-Med/ Health Fair
 - Mock Interviews

CAMPUS CAREER RESOURCES

- ☐ Career Center - Ferroggiaro 2nd Floor
- ☐ Career Center Website
- ☐ Handshake (Appointments, Fairs, Events)
- ☐ SMC - 250 - Career Management Course (Open to all Majors)
1 Credit P/F

ONLINE CAREER EXPLORATION

- ☐ Focus 2 - Self Assessment
- ☐ What Can I Do with my Major?



SAINT MARY'S
COLLEGE OF CALIFORNIA
CAREER CENTER

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