



# Office of the Registrar

## Request for Legal Name Change

In order to request a legal name change on your official academic record, this form must be submitted with copies of 2 different documents showing your new name to the Registrar's Office.

SMC Student ID (if you do not know, enter last 4 of SSN)	Date of Birth (mm/dd/yyyy)	
Phone Number (with area code)	Email	
Street Address	City	
State	Zip	
<i>CURRENT NAME on record with the Office of the Registrar</i>		
Last	First	Middle
<i>NEW NAME to be filed with the Office of the Registrar</i>		
Last	First	Middle

I am submitting the following 2 supporting documents:

Driver's License       Passport       Social Security Card

State Identification       Marriage Certificate       Divorce Decree

\_\_\_\_\_ State Authorized Name Change Documentation

\_\_\_\_\_ Other Government Issued Document(s) (Please specify)

---

Signature

Date