Proposal to create a Faculty Undergraduate Academic Advising Committee
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1.7.4.13 Faculty Undergraduate Academic Advising Committee

Role The Faculty Undergraduate Academic Advising Committee will serve as an advisory group to the Faculty Senate, Dean of Academic Advising and Achievement, and the Vice Provost of Undergraduate Academics on all matters affecting the faculty role in academic advising of the traditional undergraduate student population. The Faculty Undergraduate Academic Advising Committee will:

a. recommend goals, policies, and expectations for the role of faculty in undergraduate academic advising including a mission statement, appropriate faculty advisee workload, and student advising outcomes;
b. develop standards for faculty undergraduate academic advising practices at Saint Mary's College, including appropriate resources to support those advising practices (e.g., technology, handbook, etc.);
c. collaborate with the Director of Faculty Development in creating and implementing faculty development programs in faculty academic advising;
d. coordinate with the Core Curriculum Committee to facilitate effective faculty undergraduate academic advising in the general education requirements;
e. undertake assessment on a regular basis of existing goals, policies, and standards for the role of faculty in undergraduate advising, including advising of first year students, students without a declared major, and those in a declared major;
f. provide an annual report on the status of faculty undergraduate academic advising to the Saint Mary's Community.

Membership This committee is composed of five voting members and three ex-officio members.
The voting members are:
- the Director of Faculty Advising, chair
- one elected ranked faculty member from each of the undergraduate Schools: Economics and Business Administration, Liberal Arts, and Science
- a liaison senator, one-year term, renewable
The non-voting ex-officio members are:
- the Dean of Academic Advising and Achievement, or designee
- the Registrar, or designee
- one academic dean, or designee, appointed by the Vice Provost of Undergraduate Academics

The elected faculty members of the Committee serve three-year staggered terms, they are elected from the ranked roster and must satisfy the Qualifications for Election (see section 1.6.1.1.4).

Meetings This committee meets monthly throughout the academic year. Additional meetings may be called by the chair as appropriate.