The following members were present at the meeting: Jane Camarillo, Steve Woolpert, Joe Kehoe, Scott Logan, Judith White, Tony Zapien, Jim Sciuto, Gemma Nierman, Pamela Michael, Colin Pugh, Julie Welch, Lance Hourany, Safa Toma, and Brian Foley.

Today’s meeting consisted of an update on Jim and Judy’s progress for the STARS registration. They both were very positive about what data they have been able to input and told the committee about how many credits to expect from each category. As of now, Jim and Judy predict that Saint Mary’s will be ranked in the Bronze category. They also presented to the committee a potential draft of an annual report that would be a vessel for explaining to the SMC community and others what is actually happening on campus, the STARS finding, the committee’s mission statement, the Saint Francis Pledge, and a letter from the president on behalf of the committee. There were other ideas of items that we may want in this document, like including the history of how the committee was created, findings, recommendations, and accomplishments. Jim and Judy also created a map that would help people visualize where sustainable activities will be happening on campus. They encouraged everyone to email him with more locations of activities and programs around campus.

Jane mentioned to the committee about the possibility of hiring someone that would constantly stay up to date with progress and continue the work from an Energy Manager or Sustainability Coordinator perspective for Saint Mary’s as we move into taking more action and move out of this first stage the discovery process. The discussion was to see if the staff salary budget the committee is allotted, could be used for a full or part time position.

To wrap up the meeting, Elizabeth Smith sent out a document containing the communication plan. There was also some discussion on the possible events that could be held for Earth Day. Everyone was asked to email Safa with any ideas or information on possibilities for that day. The panel needs to review the Earth Day document, too.