Saint Mary’s College of California  
Staff Council  
September 14, 2010

Meeting Minutes

The meeting was held in the Orinda Room – Soda Center, Saint Mary’s College, Moraga, California

Council Members Present:
Sarah Vital          Sally Jamison          Annalisa Schienbein
Laurie Aguirre      Natalie McCosker
Libby Bernard       Carolyn Morris
Chandra Commer      Christine Oh
Carol Firestone    Alle Porter
Tim Farley          Claudine Roselle Puente

Council Members with Excused Absence:
Monica Mendenhall   Melinda Oliver
Karen Miller

I.  Call to Order

Council Chair Sarah Vital called the meeting to order at 12:05 pm.

II.  Role Call

Committee secretary Claudine Roselle Puente took roll.

III.  Audience Participation

Open forum was given to Ann Kelly of Human Resources. She reminded us that Kathy Williams of the Athletic Department will be retiring after working at the College for 40 years. Ann Kelly felt that Staff Council should come up with written criteria for services to the College for those who have been employed at SMC for 40 years or more. Chair-Elect Tim Farley suggested that a proposal such as this should be discussed with the Staff Development & Climate Committee.

IV.  Approval of the June and August 2010 minutes and Secretary’s Report

Chandra Commer motioned and Libby Bernard seconded to approve the June 2010 minutes. Minutes were approved unanimously. In addition, Carolyn Morris motioned and Carol Firestone seconded to approve the August 2010 minutes. Again, minutes were approved unanimously.

V.  Treasurer’s Report

Annalisa Schienbein distributed the latest financial figures for the Staff Council budget. Staff Council currently has $4,140.00. Staff Activities is asking for $1,900.00 for activities throughout the fiscal year.
VI. **Chair and Chair-Elect Report**

a. Council Chair Sarah Vital attended a C.C.I.E. meeting and discussed the Staff Climate Survey. Sam Agronow will meet with us at the next meeting in regards to the survey.

b. Sarah Vital also met with Michael Beseda and Campus Housing who both announced that there are 907 new students (including 209 transfer students) currently enrolled this fiscal year. In addition, there are 1,640 students currently living on Campus, and the remaining 100 beds are now full.

c. Sarah Vital met with the Budget Committee and updated us on the current status of Cal Grants. The State of California did not pay us for Cal Grants, therefore, we can’t write any checks until the state budget is approved. Last, but not least, Sarah Vital attended the Academic Senate Welfare Committee. The group felt that retirement benefits should be given back to both Faculty and Staff of the College.

d. Council Chair-Elect Tim Farley did not meet with the Facilities Planning Committee meetings. There was no meeting scheduled, but will keep the Council posted.

VII. **Old Business**

a. No old business to report.

VIII. **New Business**

a. A proposal for Staff Council to approve funding Great Books was mentioned. Staff Council approved to contribute $102.00 to the Great Books Group.

b. In addition, a proposal for Staff Council to fund Staff Activities $1,900.00 for activities throughout the fiscal year. Tim Farley moved, and Sally Jamison seconded to contribute $1,900.00 to Staff Activities. Proposal was approved unanimously.

c. Chair-Elect Tim Farley proposed that because of the troubling economic times that we should push to have early dismissal every Friday throughout the entire calendar year. Tim Farley moved, and Carolyn Morris seconded to early campus closure every Friday. Motion was approved. Council Secretary Claudine Roselle Puente abstained.

IX. **Adjournment**

Tim Farley moved and Carol Firestone seconded to adjourn the meeting at 1:20 pm.

Respectfully Submitted,
Claudine Roselle Puente, Secretary
September 14, 2010