Council Members Present:
Sarah Vital        Carol Firestone        Alle Porter
Laurie Aguirre    Sally Jamison          Claudine Roselle Puente
Libby Bernard    Natalie McCosker
Chandra Commer    Karen Miller
Tim Farley        Melinda Oliver

Council Members with Excused Absence:
Shiralee Batten    Anna Lisa Schienbein
Christine Oh

I. Call to Order
Council Chair Sarah Vital called the meeting to order at 12:05 pm

II. Role Call
Committee secretary Claudine Roselle Puente took roll.

III. Audience Participation
Open forum was given to Eduardo Salaz and Ann Kelly from Human Resources. They reported that the Board of Trustees has approved a 2% salary increase for Staff. An open session on expectations of salary increases will take place on Tuesday, April 26, 2011 for all Faculty and Staff to attend. Ann Kelly reported that the open session will also cover the compensation philosophy, and will inform everyone as to what was recommended by the Hay Group for the increase on July 1, 2011.

IV. Approval of the February 2011 and Secretary’s Report
Minutes of the February 2011 meetings were distributed. Tim Farley motioned and Carol Firestone seconded to approve the February 2011 minutes. Minutes were approved unanimously.

V. Treasurer’s Report
No Treasurer’s Report made, due to Treasurer’s absence. Staff Council Chair, Sarah Vital will work with budget for the remainder of fiscal year.
VI. **Chair and Chair-Elect Report**

a. Sarah Vital met with the Budget Committee. Numbers for student enrollment and transfers, and reports in regards to Financial Aid and CalGrant were reviewed. Student Enrollment for the new fiscal year is very good; transfer student numbers are the same as the last fiscal year. A majority of students still need significant Financial Aid. Although CalGrants were not cut, government relations are a bit shaky.

b. Tim Farley reported that the 2012 Presidential Debate locations were narrowed down to 12 colleges/ finalists – Saint Mary’s College is on the list. By Thanksgiving 2011, we will know if the College campus will be used for the general debate.

VII. **Old Business**

a. No old business to report.

VIII. **New Business**

a. Staff Council Elections are open until May 27, 2011. The nominees have until May 2, 2011 to either accept or decline their nominations for Staff Council. Voting procedures will take place from May 9 through May 20, 2011. We currently have one opening for Advancement, three for Finance, two for President/Provost, one for student life, and one for Enrollment. Staff Council members were encouraged to nominate interested parties.

IX. **Adjournment**

Carol Firestone moved and Karen Miller seconded to adjourn the meeting at 1:20 pm.

Respectfully submitted,
Claudine Roselle Puente, Secretary
April 12, 2011