

JOB DESCRIPTION

TITLE: **Peer Advocates for Wellness (PAW) - Team Lead**

SUPERVISORS' TITLES: Associate Director of Clinical Services and Operations
Director of Campus Assault, Response and Education

GENERAL SUMMARY: Under the supervision of Wellness Services, Peer Advocates for Wellness are trained peer health educators who provide information, peer support, outreach, presentations and resources to students about health and wellness issues. Wellness at SMC provides comprehensive, holistic care to our campus. We promote students' healthy lifestyles and academic success by providing quality medical, psychological, and wellness services and educational programs. Wellness collaborates with other campus partners to develop and promote programming on topics such as alcohol and drug education, mental health promotion, stress management, healthy relationships, sexual violence prevention, sexual health, sleep hygiene, nutrition, and resilience.

QUALIFICATIONS:

1. Strong interest in preventive health and wellness
2. Excellent written and oral communication skills and able to approach and speak to students about programming
3. Ability to handle a variety of tasks, good time management skills, and conscientious about attending meetings and following through with commitments.
4. Previous experience working in team environment
5. Previous experience creating fliers in programs such as Canva
6. Flexible schedule with a requirement to work 30-35 hours per semester. Able to work some evenings and weekends
7. Ability to work independently, be a "self-starter"

DUTIES AND RESPONSIBILITIES:

1. Attend and assist in leading the initial semester planning meeting and monthly meetings
2. Conduct appropriate research for health programs utilizing various resources (i.e. library data bases, internet, wellness staff, community and campus organizations)
3. Present new and existing health education programs to campus and student groups remotely and in person, incorporating various learning techniques and formats (i.e. group discussion, lecture, role play, etc.) such as Sexual Violence Awareness Month, Breast Cancer Awareness Days, Great American Smokeout, World AIDS Day, AIDS Awareness Week, Love Your Body Week, Spring Break Awareness Days, Alcohol Awareness Week, Mood Screening Day, Wellness Fair, Send Suicide Packing.
4. Assist in the design and utilization of program evaluation and needs assessment tools, work with various focus groups
5. Network with professors and other campus professionals in creating opportunities conducive for health education programming and preventive health messages
6. Perform all other duties as assigned or as the situation dictates