Common Damage Charges

During your campus stay, summer conferences and camps are responsible for any damage done to or loss of, Saint Mary’s College of California property belonging to your assigned Residence Hall(s). If damage is found during your program’s stay or during the final walk-through of your residence(s) (performed immediately after your program’s departure by your Summer Guest Host/Hostess), the damage will be documented, you will be notified immediately and your program will be charged accordingly. If you witness damage during your program’s stay, please report this immediately to the Conference Services Office or to your Summer Guest Host/Hostess.

To protect your program against any pre-existing damage in the residence(s), it is strongly recommended that you perform a walk-through prior to your program checking into its assigned residence(s). If you find any damages inform your Summer Guest Host/Hostess so that it will be on record and fixed. Please speak with your Summer Guest Host/Hostess if you’d like to request a walk-through before your participants/staff arrive.

The following is a list of common damages and estimated charges*. It may be helpful to keep these damages in mind when performing your initial walk-through:

- Blind repair $5 per slat broken
- Broken window $90 - $400
- Excessive Trash $75
- Over Time Cleaning $30.34
- Light cover (missing or broken) $50
- Mattress (missing or damaged) $150
- Room Furniture Damage (missing, disassembled, or damaged) $50 - $500
- Wall damage (paint and patch) $50 per hr. it takes to repair
- Lounge Furniture Damaged $50 - $500

Other charges to be aware of:

- Candles and halogens $100 a day until removed
- Pets Charges may vary
- Tampering with fire and building access equipment $100 - $500

The residences should be left in the same condition as they were found. If furniture is moved, or beds are flipped or dismantled, be sure your participants/staff return all of these items to their original location/position before your conference departs campus (in order to avoid charges). All trash should be placed in the supplied trashcans. Excess trash can result in your program incurring charges for excessive cleaning (as listed above).
If you have any questions about housing damage charges and fines, please contact the Conference Services Office or to your Summer Guest Host/Hostess.

*All prices subject to change.*