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## Energy Efficiency Coordinator

Saint Mary's College ON-CAMPUS JOBS (/employers/291559)

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### About this Job

The Energy Efficiency Coordinator will help Saint Mary's College reduce energy use by playing an active role in energy efficiency engagement and planning efforts. The Coordinator will work collaboratively as well as independently to develop creative and informative multimedia content (social media posts, newsletter and website content) to communicate our energy efficiency practices and programs to various campus community groups. This position will also help analyze campus energy data and develop creative ways to make this data accessible to our campus community as well as ways to reduce energy use through educational campaigns.

#### Responsibilities

- Develop infographics, videos and educational content that can be used to teach and train the Saint Mary's campus about energy efficiency practices and campus energy use.
- Review and analyze data from our energy management software; develop means of displaying this data on our website, preferably in an interactive format.
- Develop and/or assist in developing presentations and graphics to report metrics and energy efficiency improvements to various campus stakeholders.
- Run behavior-based campaigns to reduce energy use (turning off lights, closing shades, unplugging plug loads, setting back thermostats, developing competitions between residence halls, etc.)
- Collaborate with various campus partners (Facilities Services, Sustainability, Custodial Services, Food Services, etc.) to communicate and achieve common energy efficiency objectives.
- Must attend bi-weekly team meetings and monthly "pulse" calls with our Strategic Energy Management partners.

#### Qualifications and Education Requirements

- Must be a current student in good standing with Saint Mary's College
  - Ability to work well across various levels of the college
  - Strong verbal and written communication skills
  - Ability to work independently as well as collaboratively
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- Ability to successfully manage multiple projects and meet deadlines
  - Excellent attention to detail
  - Proficient with Microsoft Office Suite
  - Experience in developing educational marketing materials including social media content

#### Preferred:

- Experience in sustainability, sustainable energy, energy management and/or data analytics

### About Saint Mary's College ON-CAMPUS JOBS

On-Campus Jobs for Saint Mary's College various departments

#### Location

St Marys College, Moraga, California 94575, United States

#### Compensation

##### TYPE

Paid

##### PAY RATE

Not Specified