The meeting was held in the Rear Conference Room, Saint Mary's College Rheem Campus, Moraga, California

Council Members Present:
Michael Viola
Claudine Roselle Puente
Chandra Commer
Annalisa Schienbein
Tim Farley
Donna Ubeda
Carol Firestone
Sarah Vital
Ryan Lamberton
Natalie McCosker

Council Members with Excused Absence:
Laurie Aguirre
Karen Miller
Sally Jamison
Carolyn Morris
Rick Koerlin
Mark Splain

I. Call to Order

Council Chair Michael Viola called the meeting to order at 12:05 pm

II. Role Call

Committee secretary Claudine Roselle Puente took roll.

III. Audience Participation – Open Forum

The Open Forum was given to the members of Staff Council. Sarah Vital wanted to know if it was possible to re-visit staff fees for County Connection Bus Services. Tim Farley warned the council members that by doing so, it becomes taxable and will require a reasonable amount of paperwork for the College.

IV. Approval of the January minutes and Secretary’s Report

Ryan Lamberton motioned and Annalisa Schienbein seconded to approve the January 2010 minutes. Minutes were approved unanimously. Claudine Roselle Puente announced that all Staff Council meeting minutes can be found on the SMC.net website, as well as all Staff Council meeting dates.

V. Treasurer’s Report

Annalisa Schienbein distributed the latest financial figures for the Staff Council budget at $1,046.81; same report as written in the January 2010 minutes. We have a decent balance for more activities. Funds have not been set for June retreat towards new and former members for Staff Council.
VI. **Chair and Chair-Elect Report**

a. Michael Viola reported that he attended the Board of Trustees meeting, where they adopted a budget that the President of the College put together. An e-mail was sent highlighting specific items for the college budget. There will be some financial aid and payroll cuts made. Pete Michell will be e-mailing Faculty and Staff about updates. The Board of Trustees voiced that they would like to work closer with Cabinet members instead of meeting once or twice a year with them. The Board of Regents met and voiced that they wanted more of a meaningful purpose; they wanted to assert themselves a little more. They addressed the December 14, 2009 Open Committee meeting, and asked for The Cabinet to look closely at the information and feedback given from that, and look towards budget reductions.

b. Sarah Vital Facilities and CCIE did not meet and will have their retreat on the week of February 15, 2010. Campus of Difference is doing well. However, we would like to encourage more staff and faculty to attend.

VII. **Old Business**

a. No old business to report.

VIII. **New Business**

a. February 16, 2010 – Kathleen Kennedy Townsend has been invited as a guest speaker in the Soda Center, and celebrating CILSA’s 10 Year Anniversary.

b. February 17, 2010 – John Garamendi will host a Town Hall meeting in the Soda Center from 6:00 pm to 7:30 pm.

c. February 18, 2010 – TIAA Speaker be on campus from Noon until 1:00 in the Hagerty Lounge.

d. February 24, 2010 – Staff Awards in Soda Center from Noon until 2:30 pm.

e. April 1, 2010 – Staff Luncheon at Noon in the Soda Center.

f. De La Salle Week in April (date TBA), followed by Meet the Brothers Convocation.

IX. **Adjournment**

Sarah Vital moved and Ryan Lamberton seconded to adjourn the meeting at 1:05 pm.

Respectfully submitted,
Claudine Roselle Puente, Secretary
February 8, 2010