How is class standing defined?
For housing purposes, class standing is not defined by academic credits, but by graduation date from high school and years enrolled in college.

**Current First-Year Students (Fall ’14 Sophomores):** Any resident currently living on-campus in a Central Campus residence hall, *and* completing his/her first year or first semester of classes ranked as a First Year student, and/or graduated from High School in 2013.

**When are deposits due for the 2014-2015 Room Selection process?**
If you are a current First Year student, your Housing Deposit must be received by the SMC Business Office no later than 4:30PM Wednesday, March 5th.

**How much is the deposit?**
$350

**Is the deposit refundable?**
The $350 Housing Deposit is non-refundable and is applied toward the housing payment for Fall 2014.

**If I have an unpaid balance on my student account can I still pay my Housing Deposit?**
No, your account must have a zero balance in order to pay your Housing Deposit.

**When and where can I find my Appointment Time?**
Students will receive a notification email on *Wednesday, March 12th by 4:30pm* to login to the StarRez system to learn appointment times. A list will also be posted at the Campus Housing Office by 4:30pm, Wednesday March 12th. Appointment times will fall on Thursday and Friday April 3rd & 4th between 10am and 3pm.

**What do I do if I need special housing accommodations?**
Pursuant to Section 504 of the Rehabilitation Act of 1973, services and reasonable special accommodations, as determined by the College, are available at no additional charge to qualified students with disabilities. Students in need of housing accommodations should contact the Office of Student Disability Services at (925) 631-4358.

**As a Fall 2014 Sophomore, what rooms will be available to me?**
Rooms in the following buildings will be available on a first-come, first-served basis: Becket, More, Michael Ageno (AGA), Marjorie David Ageno (AGB), Ferdinand & Camille Ageno (AGC), Claey’s North and Claey’s South.
As a Fall 2014 sophomore, when will my Room Selection Day be?
Fall ’14 Sophomores will choose rooms by appointment on Friday, April 3rd between 10am and 3pm.

Where will the room selection process take place?
It can be done online through the StarRez housing portal which is a Quicklink on your MySaintMary’s portal.

How are Room Selection Appointment Times determined?
Room Selection Appointments are randomly assigned (computer-generated) by class standing. Fall ’14 Sophomores must pay the non-refundable, $350 housing deposit by March 5th in order to receive an appointment time. Failure to do so forfeits your rights to participate in the Room Selection Process.

What happens if I cannot complete my room selection at the time of my room selection appointment?
If you cannot complete your room selection at the time you were assigned, and are applying as a group, your group members can sign you up online. If you are applying as a single you may sign up online any time after your original appointment time before the end of your Room Selection Day.

How many people can be in a group?
For current First Year Students, groups sizes can range anywhere from one to six person(s).

How long will the room selection process take?
Room Selection will take about 15 minutes.

What happens if I cannot attend my Room Selection Appointment Time?
If you cannot attend your appointment and are applying as a group, your group members can sign you up online. If you are applying as a single you may sign up online any time after your original appointment time before the end of Room Selection Day for your class.

What do I do if I am studying abroad during Spring 2014?
Students studying abroad are still able to complete the Room Selection process at their appointment time by logging into their StarRez Portal (https://stmarysca.starrezhousing.com/StarRezPortal) and submitting all the necessary information.

What do I do if I am applying to study abroad for Fall 2014?
- Submit a housing application by the March 5th deadline.
- Pay the $350 housing deposit per the deposit timeline listed above. If you are later accepted to study abroad for Fall 2014, your deposit will be transferred toward your study abroad deposit.
- Log in to StarRez at your designated room selection time and complete the Room Selection Process.
- Once you have been accepted to study abroad submit a Housing Withdrawal/Study Abroad Information Form to the Campus Housing Office by April 28th, 2014. Submission of this form will cancel your Fall 2014 housing assignment.
- All Fall ‘14 Study Abroad “returners” will be offered housing after the residence halls close for Winter Break in December 2014.

**What happens if I am a current First Year Student and I plan on living with a current Sophomore or Junior?**
Current First Year Students and current Sophomores or Juniors are NOT allowed to select housing together.

**What if I want to live in a Living Learning Community?**
If you are interested in becoming a member of a Living Learning Community within the residence halls, than you should contact the coordinator of the specific program given that they make all the decisions and placements in regards acceptance into the community. All placements are complete by the end of February so you will have needed to be in contact with the coordinator prior to room selection. If you are not accepted into a Living Learning Community, then you should continue to follow ALL the steps of the Room Selection Process.

International House Living Learning Community—Claeys Hall North
Contact: Tim Yoon, Center for International Programs

Lasallian Living Learning Community—Becket Hall
Contact: Pamela Thomas, Mission and Ministry

**Financial Aid**
Any student who anticipates enough financial aid in 2014-2015 to cover the entire cost of housing, but who may not have access to the funds by the required date, should contact his/her SMC Financial Aid Advisor to request a waiver of the deposit. Requests to Financial Aid Advisors must be made in person and written notification of the deposit waiver must reach the Campus Housing Office by the deposit deadline. It is strongly recommended that students plan ahead and avoid unnecessary delays. To be considered for a deposit waiver, a completed 2014-2015 FAFSA form MUST be on file in the SMC Financial Aid Office. Late notification will defer your room selection appointment and may result in ineligibility for the Room Selection process or loss of on-campus housing. (See also “Waitlist” section.)

**What happens if I don’t get housing?**
Students who do not receive housing assignments during the Room Selection Process by will be placed on a wait list via Star Rez on April 8th. Their application will automatically be converted in
to a wait list based on their initial appointment time. The Waitlist will be maintained through Star Rez, in the Campus Housing Office throughout the entire summer. Students will be contacted via permanent (home) phone numbers and SMC e-mail addresses. Once housing is offered, students are given 24 hours to accept or decline.

**What is the housing cancellation policy?**
The termination policy, as stated in the 2014-2015 Residence Hall & Dining Services Licenses, states that “Upon written request to the Campus Housing Office, before assuming residency, the LICENSEE may cancel this LICENSE. Cancellation will result in forfeiture of the non-refundable $350.00 room reservation deposit.”

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**Campus Housing Office**  
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