Graduate and Professional Student Development Fund

REPORT OF PROJECT/ACTIVITY

Name: _____________________________________ Program/Major: ______________________

Title of project/activity: ____________________________________________________________

Location of project/activity: _________________________________________________________

Date of project/activity: ________________

Description of the project/activity and how participation contributed to your disciplinary and
professional development. Also explain if you will report to the campus community at a specific
event. (Separate sheet may be attached.)

Amount of award: ____________

Actual Expenses:
- Transportation:
- Lodging:
- Meals:
- Registration:
- Other:

Total Actual Expenses: ________________ (Attach refund, if applicable: $__________)

Signature of applicant: __________________________ Date: ______________

Signature of Faculty project/activity mentor: __________________________ Date: __________

Report must be submitted to the Faculty Development Office within one month after the
conclusion of the funded project/activity with receipts attached for all expenditures up to the
amount awarded.