

ILLiad



ILLiad is the Saint Mary's College Library electronic interlibrary borrowing service that allows users to easily request, track, and retrieve items online.

Articles

Articles that are not available in the Library or full text in our electronic databases may be retrieved from other libraries, and usually are obtained within 2-3 working days, but may take longer depending on the lending library's response time. When available, articles will be electronically posted to your ILLiad account and you will be notified by e-mail when they arrive. Once posted, you can view, print, or delete an article from anywhere you have Internet access.

Books

Books that are not available either in the Library or via Link+ can be requested from other libraries throughout the nation. Books are usually received within 2 weeks but may take longer depending on our ability to locate the book and the lending library's response time. Patrons are notified by e-mail when books arrive at the Library and they may pick them up at the Circulation desk.



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Interlibrary loan: (925) 631-4840

Circulation desk: (925) 631-4229

How is ILLiad better than traditional Interlibrary Borrowing?

ILLiad makes it simple:

- By creating an account, you can view the status of your requests (current as well as completed).
- You can access your articles more quickly through electronic delivery.
- You can view, edit, and/or cancel recently submitted requests.

Who can use this service?

ILLiad services are available to current SMC students, faculty, and staff. Unfortunately, alumni and community borrowers are not eligible for this service and are encouraged to use the services of their local libraries. Faculty, staff, graduate students, patrons with disabilities, or patrons who live at least 25 miles from the campus can request items through ILLiad's document delivery service, but for quicker access may wish to use the services of their local libraries.

What is document delivery?

Document delivery is a feature of ILLiad that delivers SMC-owned books (via UPS) and articles (posted electronically) from journals available in print in the SMC Library. This service is available to all SMC faculty, staff, and graduate students. Students who live more than 25 miles away from the campus may use document delivery, as well as all patrons with disabilities. We will contact patrons to verify a mailing address.

Before I submit my request, how can I find out if what I need is available at the SMC Library?

You can check the Library's website to search several databases for what you need. Books owned by SMC Library can be found in Albert, the Library's online catalog. Link+ can provide you with additional book titles from many libraries within California and Nevada. The Library's print and online periodicals are listed or linked in our Periodicals List. If you need help locating a specific title, ask for help from a Reference librarian. Reference and information assistance is available at the reference desk, by phone at (925) 631-4624 and at askalib@stmarys-ca.edu.

What is Link+?

LINK+ is a consortium of California and Nevada libraries that provides a single-searchable catalog and user-initiated borrowing. Books that are not available at SMC may be requested online and will be delivered within 2-4 business days via a daily courier service. For more information, please see the *LINK+* Service Guide.

What if I lose a borrowed book?

There are replacement and billing fees for borrowed books that have been lost or are long overdue. If a borrowed book is not returned, patrons will be billed a replacement fee determined by the lending library. Books returned with irreparable damage may also be billed a replacement fee.

How long can items be kept? Can they be renewed?

Articles are yours to keep. Lending libraries determine loan periods for books, but most are loaned for at least 1 week and many for 3 to 4 weeks. Due dates are printed on the book bands. Renewals are generally allowed, unless otherwise specified. Please contact us to request a renewal.

What materials are available? What is NOT available?

ILLiad obtains periodical articles, books, and occasional dissertations that are not available in SMC Library or through Link+. Categories of items that are generally not available include:

- books published during the current year
- forthcoming books and periodical articles
- entire periodicals (magazines, journals, newspapers)
- reference books (manuals, handbooks, directories, etc.)
- AV materials (videos, CDs, tapes, etc.)

How do I submit requests?

Requests can be submitted online at the Library's homepage, <http://www.stmarys-ca.edu/library>. Patrons can have 30 active requests at one time.

How much does it cost?

ILLiad is a free service. Please contact Alle Porter at (925) 631-4840 or ill@stmarys-ca.edu for more information.