January 2013 Registration Guidelines

REGISTRATION WEEK IS OCTOBER 22ND -25TH.

AN ADVISOR’S APPROVAL IS NOT REQUIRED FOR JANUARY TERM REGISTRATION.

Students will register online (with the exception of independent study projects) during the following days and time:

- Seniors (27+ credits) – Monday, October 22nd
- Juniors (18-26.99 credits ) – Tuesday, October 23rd
- Sophomores (9-17.99 credits) – Wednesday, October 24th
- Freshmen (less than 9 credits) – Thursday, October 25th

Class level is based upon completed credits AT THE TIME OF REGISTRATION. Course credits for the Fall 2012 term ARE NOT included in completed credits.

On each of the above dates, registration will be open according to the first letter of your LAST NAME.

- S registration time starts at 6:00 a.m.
- T-U registration time starts at 6:15 a.m.
- V-Z registration time starts at 6:30 a.m.
- I registration time starts at 6:45 a.m.
- J registration time starts at 7:00 a.m.
- K registration time starts at 7:15 a.m.
- L registration time starts at 7:30 a.m.
- M registration time starts at 7:45 a.m.
- G registration time starts at 1:00 p.m.
- H registration time starts at 1:15 p.m.
- D registration time starts at 1:30 p.m.
- E registration time starts at 1:45 p.m.
- F registration time starts at 3:00 p.m.
- N registration time starts at 3:15 p.m.
- O registration time starts at 3:30 p.m.
- P registration time starts at 3:45 p.m.
- Q-R registration time starts at 4:00 p.m.
- A registration time starts at 4:15 p.m.
- B registration time starts at 4:30 p.m.
- C registration time starts at 4:45 p.m.
If you are registering for a class that requires the instructor’s signature or if the instructor’s signature is needed to exempt you from a prerequisite for the course, you must bring a signed, “Instructor’s Permission Form”, to the Registrar’s Office prior to your registration day and time in order to register online.

The deadline for completed independent study requests is Thursday, October 25, 2012.

The Registrar’s Office will be open from 7:00 a.m. to 5:00 p.m., October 22 - 25.

If you have any questions, please contact the Registrar’s Office at (925) 631-4214.