This is a brief explanation of how to format your external hard drive to Mac OS Extended. The purpose of formatting your external drive is for storing images and videos from programs such as iMovie and Aperture. Format your external drive prior to working with videos. It is important to note that this format is the only one that is compatible for Mac’s and will not work on a PC.

Step 1: Open the finder by clicking this symbol located on the Dock.

Step 2: Select “Applications” on the left hand side of the finder.

Step 3: Double click the “Utilities” folder.

Step 4: Double click the “Disk Utility”.

Step 5: The Disk Utility Application will open. Select the external drive you wish to format from the left hand side.

Step 6: Click on the “Erase” tab.

Step 7: Once you are on the Erase tab change the format to “Mac OS X Extended”.

Step 8: Click the erase button.

Your external drive in now ready to use! Need more help? Be sure to stop by the Tech Bar in Galileo 111.