

# The Associated Students Senate Meetings

Sunday, March 8, 2020

- A. Opening Business 5:00 PM
  - a. Call to Order
    - i. 5:02pm
  - b. Roll Call
    - i. Absent: Senators (Put in later)
  - c. Review of Minutes
    - i. Motion to pass as is: Senator Harrison
      - 1. Seconded by Senator Harris
        - a. Passes with all yays
  - d. Review of Agenda
    - i. Motion to pass agenda as is: Senator Harrison
      - 1. Seconded by Senator Bailey
        - a. Passes with all yays
- B. Public Forum 5:05 PM
  - a. No public forum
- C. Docket 5:15 PM
  - a. Presentation by Dean Evette - *Dean Evette*
    - i. Role of Dean of Students
      - 1. Reports to Jane Camarillo
      - 2. Five Offices that report to Dean Evette
        - a. Campus Housing
          - i. Work orders, housing registration, etc.
        - b. Community Life
          - i. Student Conduct Branch
        - c. New Student and Family Program
          - i. Director Jenn Herzog coordinates/transitions new students
        - d. Residential Experience
          - i. What is your experience in terms of staff and mentors
          - ii. Programming and what helps sustain student success
        - e. SIL
          - i. AS falls within that
        - f. All of these offices function with 13 staff members

- g. Other areas of oversight
  - i. Make sure US Laws are followed
    - 1. Disabilities Act
    - 2. Cleary and Campus Safety
    - 3. Drug Free Schools and Community Act
    - 4. FERPA
      - a. Student Records
    - 5. 14th Amendment
      - a. Student Fair Process (Due Process)
    - 6. Title IX (Title IX Deputy)
  - ii. 365 Day on Call System
    - 1. Someone in the staff is carrying THE duty phone- Someone ready for anything that happens on campus
      - a. Primary
      - b. Secondary on Call - Jim Scuito
      - c. Tertiary- Jane and Dean Evette
  - iii. Student Handbook and Student Code of Conduct
  - iv. Housing and Meal Plans Admin.
    - 1. Only making sure funds are provided-not quality
  - v. 100+ student positions
- h. Hats on Campus
  - i. BIRT Team
  - ii. BIIT Team
    - 1. Higher level disruption is monitored and assessment
  - iii. Chief Conduct Officer
    - 1. Any discipline of any kind goes through her (anyone on campus)
  - iv. Student Success Committee
    - 1. How are students experiencing the campus? Helps and Hinders it? Any complaints from any students?
  - v. Strategic Plan Working Com.
  - vi. CCIE
  - vii. (one more)

- ii. Housing Study (Scion)----(Will transfer info from PP to minutes later)
    - 1. Organized a few days worth to find out about everything about housing
      - a. Data review
      - b. Strategic Housing Alignment
      - c. Lots of meetings and focus groups
      - d. Off campus rental market
      - e. Peer Inst. Review
      - f. Gap Analysis
    - 2. Engaged Process
      - a. (Numbers on presentation)
      - b. Stakeholders are staff and faculty
    - 3. Student Survey
      - a. Confidence Met
      - b. (Numbers on presentation)
    - 4. What we learned
      - a. (Look on PowerPoint)
    - 5. Student Feedback
      - a. (Look on powerpoint)
      - b. Not a lot was gleaned in the terms of Food- not the focus
      - c. More focus on student spaces and cooking spaces
    - 6. Next Step
      - a. Financial Modeling
      - b. Off Campus Housing Options
      - c. Decisions come from cabinet- get a student on it
  - iii. Anything AS can do with helping the DoS office?
    - 1. Subcommittees
      - a. Chair Dana Lawton and one other
    - 2. Indoor Safety Walk
      - a. Working with VP Meyer
    - 3. (Look at PP)
  - iv. Campus Wide Com. or Task Force Where Required
    - 1. Any committee with any department
    - 2. Hands in every pot
- b. Questions
- i. Email on sexual assault
    - 1. Clery Act

- a. Email sent for notice so that other students can be notified and put on alert
    - b. At this time it is a report, not a final decision
  - ii. Getting info out
    - 1. Do it all
  - iii. Focus Groups
    - 1. Athletes, Transfer Students, RAs, Student Leaders, Upperclassman
- D. New Business 6:30 PM
  - a. No new business
- E. Reports 6:45 PM
  - a. Campus Activities Board - *Presented by Sarah Day*
    - i. *Check attached report*
  - b. Committee Reports
    - i. Finance Committee
      - 1. Approved two fund requests to PRIDE and JPop/Gael Gaming
      - 2. Two on the way!!!!
    - ii. Institutional Affairs Board
      - 1. Will meet this week on Monday
    - iii. Student Organization Council
      - 1. Met last week and approved Love Your Melon and another club
    - iv. College Committee on Inclusive Excellence
      - 1. Nothing new to report
    - v. Bias Incident Response Team
    - vi. Sustainability Committee
    - vii. Food Committee
    - viii. Culinary Committee
    - ix. Campus Facilities Planning Committee
      - 1.
    - x. Black Lives Matter Committee
      - 1. 44 Days is wrapping up
    - xi. Cummins Institute Committee
      - 1. Meeting this Tuesday
    - xii. Governing Documents Committee
      - 1. Adjusting role of Exec Intern and SEBA requirement
    - xiii. Technology Planning Committee
      - 1. Nothing new to report
    - xiv. Senior Week Committee

1. Working on budgeting
    - a. Finalizing tonight
  2. Fundraising ideas
  - xv. First Year Experience Committee
    1. No longer a first year experience Committee
  - xvi. Student Rank and Tenure Committee
  - xvii. Grade Appeals Committee
  - xviii. Additional Committee Reports
  - c. Senior Class Chair – *Senator Hermosillo*
    - i. Senior Week is a lot of what we are doing-that’s it
    - ii. Next meeting at 1pm in Fishbowl
  - d. Junior Class Chair – *Senator Moirao*
    - i. Having Class Event the 11th
  - e. Sophomore Class Chair – *Senator Patel*
    - i. Patel working on remodeling Camille/Ferd. Water fountain
    - ii. Sheli
    - iii. Torres- exec intern
    - iv. Mack- hansel and mark nagel
    - v. Aguierre- how marginalized groups can be better represented on campus
  - f. First Year Class Chair – *Senator Carrillo*
    - i. Chipotle finalized
    - ii. Smoke Free Campus
    - iii. Pera on RA Evals
  - g. Vice President for Finance – *Vice President Meyer*
  - h. Vice President for Student Organizations – *Vice President McCarthy*
    - i. Starting allocation meetings this week
    - ii. Final meeting is on April 19
  - i. Associated Students President – *President Fregoso*
  - j. Vice President for Administration – *Vice President O’Neill*
    - i. Election packets available and due 3/20
- F. Closing Business 7:15 PM
- a. General Announcements
    - i. Jane Camarillo
      1. College has initiated a COVID-19 Com
        - a. Work on info coming forth on reducing illness
        - b. Communicating through campus and emails
        - c. How do we do it? What policies need to be put in?

- b. Adjournment
  - i. 6:00pm
- c. Next Meeting- Sunday March 15 in North Claeys Lounge - Presentation by Father Hai

March 8 Campus Activities Board Report Associated  
Students of Saint Mary's College of California  
Presented By: Sarah Day

*Gaels on the Go: Museum of Ice Cream*  
02/29/2020

- ☐ Allocated \$1,200 for MOIC tickets and bart tickets, spent \$1,522
- ☐ Students arrived on their own, and we all entered the MOIC
- ☐ Gotten requests for more museums for GOTG

*Evening Programs: Tik Toks & Tacobell*  
03/05/2020

- ☐ Allocated \$300 for prizes and food, spent \$320
- ☐ Allowed one week for students to upload Tik Toks using the #smcsbest
- ☐ Gave prizes for most viewed, most original, and funnies

*Fundraising: Parking Spot Give Away*

- ☐ Still calculating total with venmo transactions and cashbox
- ☐ We are also planning to do a fundraising night at Lemonade in Walnut Creek where they will give 50% of profit back to SMC Cab.

Upcoming

*Publicity: BlueBook Giveaway*

03/11/2020

- ❑ Giving away BlueBooks during Community Time for Midterms next week
- ❑ Using the remaining Bluebooks we've used from the last semester's giveaways
- ❑ About 60 to giveaway, mixture of the Blue and Green Books

*Gaels on the Go: St. Patrick's Day Tickets*

03/14/2020

- ❑ Giving away bart tickets for the SF St. Patrick's Day Parade on Saturday
- ❑ Giving away the tickets at Community Time

*Evening Programs: Caffe La Scala Sign Ups*

03/11/2020

- ❑ On Monday (03/16) and Thursday (03/19), we will be driving students via the vans to Caffe La Scala in Walnut Creek to study for Midterms.
- ❑ We'll be leaving campus and the Caffe every 30 minutes as a shuttle system
- ❑ I'll explain more of the logistics next meeting (03/15) because the event falls in that week
- ❑ We'll be holding sign ups for the shuttle during Community Time on 03/11

Budget

Updates:

**Evening Programs:** Spent \$6,461/\$9,000

**Office Supplies Budget:** Spent \$1,048/\$1,500

**Gaels on the Go:** Spent \$5,751/\$7,500 **Team**

**Building:** Spent \$5,791/\$9,000 **Major**

**Events:** Spent \$4,303/\$35,000 **Special**

**Events:** \$8,198/\$15,000 **Publicity:** Spent

\$1,436/\$2,000 **Opening Week:** Spent

\$11,023/\$10,500 **Stipends:** \$4,350/\$9,000

**Overall:** \$48,361/\$82,000 --- **Fundraising:**

\$678/\$8,000

\*Still calculating parking spot with cashbox and venmo

transactions\*