Technology Planning & Policy Committee
Minutes
September 18, 2014

Present: Hope Blain, Hernan Bucheli, Chris Carter, Evette Castillo Clark, Maria Grazia De Angelis, Jeanne DeMatteo, Beth Dobkin, Laurie Edwards, Peter Greco, Linda Herkenhoff, Lance Hourany, Pat Kreitz, Zhan Li, Michael Nathanson, Julia Odom, Sheila Pallotta, Dennis Rice, Jeff Sigman, Elizabeth Smith, Gregg Thomsen, Ed Tywoniak, Michael Viola, and Larry Nuti

I. Announcements

Peter provided a brief membership update. He shared that Hope Blain, ASMC President, is our student representative this year. She will be arriving shortly as she comes directly from a class. He welcomed Elizabeth Smith, chair of the Web Planning Committee, who will be joining the TPPC. Two years ago Julia was volunteered to be chair of Administrative Technology Subcommittee. She is going to continue on the committee, but Jeanne DeMatteo will take chair of the subcommittee this academic year. Peter thanked Julia for her leadership over the past two years. Ed Tywoniak is now a member of the ETG. Ed has also served as representative from the Faculty Senate and we are glad to have him continue his membership on the TPPC.

II. Approval of Minutes

Peter asked for any questions or comments with regards to the minutes of the May 15, 2014 meeting. None were raised. The minutes were approved as distributed.

III. Subcommittee Reports

A. Administrative Technology – Julia reported that recently there have been several proposals to review. In the spring we approved a proposal from Advancement for Raizors Edge. They have since decided to look at the functionality available with Colleague. So it is on hold for the time being.

There was also a proposal for Student Success working for retention efforts. This was approved over the summer.

B. ETG – Jeff shared that the group did not meet over summer. A few grants have come in. Our first meeting is scheduled for Monday. The Janterm Hybrid Project underway. Rae and Carmel from IT Services did an impressive job with the training.

We have a series of sessions in October where faculty in that cohort will present their coursework. There will be eight courses offered. Jeff said he has had other interested parties approach him regarding hybrid education, including Athletics, whose students travel in January. They would like to know if we could make hybrid work for them while they are traveling.
C. **ITIS** - Peter shared that they've taken on the IT security oversight role. Dennis is doing an excellent job as our IT Security Officer. There will be much brought to this Committee for review and recommendation to the Cabinet. We have started working with policy to make sure the information is understandable and concise. Our next meeting is in October.

D. **Web Planning Committee** - Elizabeth gave an overview of the committee and its membership.

The College reviews the web design on a three year basis. It is that time again. This time we are focused on building upon the foundation that we created with the last redesign. We are focusing on front end and back end. It is likely to result in greater content management for end users. We will create a refreshed front page. It will be easier on the back end for managing assets and updating pages. The firm we have hired will be on campus next week. We expect to have something completed by the spring.

IV. **Digital Plant Future Presentation**

Peter reminded the committee that last spring he shared his presentation, Fall 2014 “Digital Plant”. He briefly showed a few slides from that presentation showing the convergence of the strategic leveraging of IT with the health of IT and what we are trying to do.

He reviewed the health of IT over a ten year timeline from 2010 through 2020 showing some of the improvements that have been made and those still to be accomplished as we look to eradicating disease by 2017 and age by 2020. He also shared that there is funding in place to cover the costs.

He then asked the group, “How do we get these paths to converge on the same basis?” Referring everyone to the Strategic Opportunities and Elements of the SMC Digital Plant Future Handout, he stated that we have a lot of opportunities. The items listed are just snippets from conversations meant to encourage collaborative discussion, especially as we are focused on a new Strategic Plan.

The group discussed the various items on the list, as well as what might be missing. Peter will take these comments and put them together as part of plans for moving forward.

Peter also said that it would be fantastic to have dialog with departments. He would love to be invited to any such discussions, with the caveat that they see recognize these are hypothetical as we plan for the future.

**Upcoming meetings**

Dec 11, 2014, from 1:00 to 2:30 p.m.
March 19, 2015, from 1:00 to 2:30 p.m.
May 14, 2015, from 1:00 to 2:00 p.m.
Handouts

Minutes, May 15, 2014
Strategic Opportunities & Elements of the SMC Digital Plant Future

Peter thanked the members and adjourned the meeting at 1:57

Respectfully submitted,

Kim Sullivan,
Assistant to Peter Greco, CTO