Call to Order: Council chair Jane Joyce called the meeting to order at 12:03 pm.

Open Session

Eduardo Salaz, Jamila Buckner and Vickia Brinkley, presented an overview of how the new Staff Handbook might look and work. Visit the site [http://www.stmarys-ca.edu/human-resources/staff-handbook](http://www.stmarys-ca.edu/human-resources/staff-handbook) to learn more.

Bill Sullivan asked that we share with our constituents and perhaps participate in the inauguration of our new SMC President on October 11, 2013. Contact Ryan Lamberton rm14@stmarys-ca.edu if interested.

Closed Session

1. Motion to approve the gift of a wall mounted cross for the new president at his inauguration on October 11:
   
   Motioned by: Mike Jung  
   Seconded by: Carole Wolf  
   Record of Action: Motion passed unanimously by members present (13)

2. Committee for Staff Activities (Frank Pinkela):
   
   a. Frank Pinkela, member of the Committee for Staff Activities (CSA), reported some events for the following months: the Ice Cream Social in September, Carmel Apple-making on October 24 in Hagerty, Flower Arranging on November 15.
   
   b. CSA is also requesting a separate subcommittee GL code for the $2000 budget allocated to them by Staff Council for staff activities. Frank will continue to report out monthly to Council.

   1) Staff Council voted unanimously to approve this request.

3. Standing Committee Organization- Each subcommittee met and elected a chair and meeting date.
   
   a. Bylaws and Elections, Brandi Balkema, Chair, meeting is 1st Friday of each month.
   
   b. Compensation and Benefits, Scott Logan, Chair, meeting on Sept 27 in the afternoon.
   
   c. Staff Development and Climate, Gillian Cutshaw, Chair, meeting date to be decided.

4. Chair- Report (Jane Joyce)
   
   a. None as this is the first meeting.
5. Treasurer Report (Janet Amador)
   a. Motion to approve CILSA Speaker for a $500 donation to help with the cost of bringing Chris Lu:
      
      Motioned by: Mike Jung  
      Seconded by: Carole Wolf  
      Record of Action: Motion passed unanimously by members present (13)

6. Campus Committee Reports
   a. None at this time since the academic year is just now underway.
      
      1) Campus Facilities Planning Commission (CFPC)- Janet Amador
      2) Budget Committee- Jane Joyce
      3) Sustainability Committee- Collin Pugh, Scott Logan
      4) Institutional Effectiveness Committee (IEC)- Jane Joyce
      5) Employee Benefits and Compensation Committee (EBAC)- Collin Pugh, Scott Logan, Carole Wolf, Jane Joyce
      6) Campus Committee for Inclusive Excellence (CCIE)- Carole Wolf, Alle Porter

7. Staff Development and Climate Committee Report (Gillian Cutshaw)
   a. None at this time

8. Compensation and Benefits Committee Report (Scott Logan)
   a. None at this time

9. Bylaws and Elections Committee Report (Brandi Balkema)
   a. None at this time

10. Old Business
    a. None

11. New Business
    a. None

12. Adjournment: Meeting adjourned at 1:23 pm.

Respectfully submitted,
Rita Pearson, Staff Council Secretary

Next meeting scheduled for Tuesday, October 8th, 2013, at Hagerty.