Staff Council Meeting Minutes  
Tuesday, November 12, 2013  
Hagerty  
12:00pm-1:30pm

**Council members present:** Brandi Balkema, Joan Iva Cube-Fawcett, Gillian Cutshaw, Tracey Donaldson, Jeanne Gilpatrick, Jane Joyce, Mike Jung, Scott Logan, Hamid Mostaghimi, Sara Mumolo, Rita Pearson, Irene Umipig

**Call to Order:** Council chair Jane Joyce called the meeting to order at 12:07 pm.

**Open Session**

President Jim Donahue spoke to our group regarding the role of staff in building community, having an open line of communication. He affirmed his desire to ensure everyone at SMC feels valued, respected and supported. His perception is that SMC is not hierarchal. A few members disagreed with this perception. The President asked the Staff Council to come up with ideas on how we can collaborate and build community. We hope to have him back in Spring 2014 as a follow up.

**Closed Session**

1. **Motion to approve the meeting minutes for October 8th, 2013, as submitted:**

   - **Motioned by:** Scott Logan
   - **Seconded by:** Jeanne Gilpatrick
   - **Record of Action:** Motion passed unanimously by members present (12)

2. **Committee for Staff Activities (Frank Pinkela):**

   Mr. Pinkela was not present. No updates.

3. **Chair Report (Jane Joyce)**

   a) Budget Planning Committee, Institutional Effectiveness and Web Team.

   b) New annual stipend for Staff Council chair is $1,000.00.

4. **Treasurer Report (Jane Joyce)**

   a) Janet Amador was unable to attend. Staff council approved sending $300.00 to Health and Wellness for the speaker Dr. Victor DeNoble and the Smoke Free Campus presentation. The speakers schedule was changed. The $300.00 is to be returned to the Staff Council budget line. Approval of budget moved to next month.

5. **Campus Committee Reports**

   a) **CCIE-Joan Iva Cube-Fawcett**

   Meeting this Friday, November 15, 2013
b) Smoke Free Campus Committee- Irene Umipig.
   Speaker moved to Spring. Will reapply for funding at that time.

   c) Social Justice Coordinating Committee- Alle Porter
   This group has decided to build a stronger web presence and has designated a budget of $4,000.00 for events and planning.

6. Standing Committee Reports

   a) Bylaws and Elections (Mike Jung)

   Vote was taken on the proposed changes to the Bylaws. Vote occurred via paper ballet.

   Question 1. Regarding Eligibility for Nomination/Election
   11 For  1 Against  0 Abstain    Motion Passed

   Question 2. Regarding Eligibility for Chair-Elect position.
   12 For  0 Against  0 Abstain    Motion Passed

   Question 3. Regarding Executive Session and Open Forum meetings.
   12 For  0 Against  0 Abstain    Motion Passed

   Question 4. Regarding Changes to the Bylaws.
   12 For  0 Against  0 Abstain    Motion Passed

   Question 5. Regarding missed Attendance.
   12 For  0 Against  0 Abstain    Motion Passed

   Conversation for next meeting is how to manage public speakers. Suggestion made by Jane Joyce about how this could happen with cards and time limits. This topic will be discussed in this subcommittee.

   b) Staff Development and Climate (Gillian Cutshaw)

   1) Spotlight on Staff: Great Success with Gael Garret in October. Sue Costa for November 2013.
   2) Met with Sunny Bradford about Learn About 2014. Discussion was held on providing $200.00 towards the cost. Further discussion was held on dates and timing of the event.

   c) Compensation and Benefits (Scott Logan)

   1) This group met twice
   2) They have a learning document ready for Eduardo Salaz?

Respectfully submitted,
Rita Pearson, Staff Council Secretary

Next meeting scheduled for Tuesday, December 10th, 2013, at Hagerty.