Council members present: Brandi Balkema, Joan Iva Cube-Fawcett, Gillian Cutshaw, Jane Joyce, Mike Jung, Scott Logan, Sara Mumolo, Rita Pearson, Collin Pugh, Elise Wong, Irene Umipig, Carole Wolf

Not present: Janet Amador, Tracey Donaldson, Jeanne Gilpatrick, Hamid Mostaghimi

Call to Order: Council chair Jane Joyce called the meeting to order at 12:10 pm.

1. Welcome (Jane Joyce)

2. Roll Call (Rita Pearson)

Open Session: There was no speaker this month.

Executive Session

1. Announcements- Welcome Elise Wong!

2. Approval of the Minutes for December (Jane Joyce)
   Moved: Carole Wolf, Seconded Brandi Balkema- Passed with 13 council members present.

3. Committee for Staff Activities Report (Frank Pinkela):
   Mr. Pinkela spoke informed us the Christmas sing along event was the most attended event to date.
   Bingo is the event for January. Mr. Pinkela is asked to bring the Staff activities accounting in February.

4. Chair Report (Jane Joyce)
   a. Budget Planning Committee- Recommended budget will be presented to trustees on Jan. 23
   b. Institutional Effectiveness Committee and Web Team- Did not meet

5. Campus Committee Reports (if applicable)
   a. CCIE- Carole Wolf, Joan Iva Cube-Fawcett- Did not meet.
   b. CFPC- Janet Amador- Did not meet
   c. EBAC- Collin Pugh, Tracey Donaldson, Scott Logan, Carole Wolf
      Carole Wolf reported that Staff Council recommends that SMC raise the age limit of dependent eligible for tuition remission to be consistent w/ tuition exchange, which is 25. Will be voted by the trustees on Jan. 23.
d. Library Senate- Rita Pearson-Did not meet.

e. Performance Review & Recognition- Carole Wolf-Did not meet

f. Smoke-Free Campus Committee- Irene Umpig

g. Social Justice Coordinating Committee- Alle Porter-

h. Sustainability Committee- Collin Pugh, Scott Logan-Did not meet.

6. Treasurer Report (Janet Amador)

a. Budget report for December 2014

b. Moved by Joan Iva Cube-Fawcett Seconded by Carole Wolf- Approved with 13 votes

7. Standing Committee Reports

a. Bylaws and Elections (Brandi Balkema)

Proposal for new Communications and Outreach Strategy Committee. Current membership is: Alle Porter, Joan-Iva Cube Fawcett (chair), Sara Mumolo.

Motion for the Community and Outreach Strategy Committee description pass (with revision -recruitment of new Staff Council members)

Motion: Scott Logan, Seconded: Elise Wong- Pass with 13 votes

Past Chair Advisor Description

Motion: Mike Jung, Seconded: Carole Wolf- Approved 13 votes

b. Staff Development and Climate (Gillian Cutshaw)

This group met with Sunny Bradford about “Learn About 2014.”

Created “Personal & Professional Development Series. Proposed topics include:

- Wellness and Technology Feb. 26)
- Making your Nest Egg (Mar. 12)
- Self-Advocacy in the Workplace (Mar. 26)

This month, Sharon Sobotta was featured in “Staff Spotlight”.
c. Compensation and Benefits *(Scott Logan)*- Did not meet. The Staff Council request a presentation about commuter and Dependent care benefits.

8. Old Business
   a. Discussion and vote regarding the formation of a new standing committee to be called *Communications and Outreach*. Determined composition and impact on existing committee make-up. (See 7a. above)
   b. Further discussion on commuter and dependent care benefits (proposed by Jan Iva Cube-Fawcett) in March

9. New Business
   a. How to recognize staff that work above and beyond to support diversity and inclusive excellence at SMC.
   b. Elise Wong to step into 1.5 year term vacated by Hamid Mostaghimi

10. Close

   Next Meeting: February 11, 2014- Guest Speaker: Scott Logan on recycling at SMC