Staff Council Meeting Minutes  
Tuesday, February 11, 2014  
Hagerty Lounge  
12:00pm-1:30pm

Council members present: Brandi Balkema, Joan Iva Cube-Fawcett, Gillian Cutshaw, Jane Joyce, Mike Jung, Scott Logan, Sara Mumolo, Rita Pearson, Elise Wong, Irene Umipig, Carole Wolf, Janet Amador, Tracey Donaldson, Jeanne Gilpatrick

Not present: Collin Pugh, absent with permission

Call to Order: Council chair Jane Joyce called the meeting to order at 12:10 pm.

1. Welcome (Jane Joyce)

2. Roll Call (Rita Pearson)

Open Session:
Topic: Recycling initiatives at SMC presented by Scott Logan, Facilities Services
Recycling is hindered at SMC due to lack of resources. Both additional equipment and personnel are needed if SMC is to move forward. In the last few years SMC has identified Diablo Recycle to handle our recycled items, installed blue crates to gather recycled items, and established larger bins for collection.

Julie Welsh is volunteering her time at the Green Living and Learning Community in South Claeys. They are participating in the nationwide Recycle Mania Tournament to increase campus recycling. During this event Ms. Welsh and her group of volunteers will collect recycled items from around campus.

Alex Mendoza, employee of Able Janitorial, talked about recycling from the janitorial point of view. He clarified that blue bags are for recycling and black are for land fill.

Executive Session

1. Announcements- Meeting Date Changes for the month of March and April  
   March 13, 2014 in Claeys Lounge and April 15, 2014 in Hagerty Lounge

2. Approval of the Minutes for December  
   Moved: Gillian Cutshaw, Seconded: Brandi Balkema, Passed with 15 council members present.

3. Committee for Staff Activities Report (Frank Pinkela):
   Bingo was a well-attended event. (They might repeat it again next year.) The next event is the pizza party in Rheem Feb 28, 2014. March 20 is the library book exchange. May 2 is “Meet the Brothers”. May 28 will be the Barbeque. Frank will bring an accounting of the budget to-date to the next meeting.
4. Chair Report (Jane Joyce)

   1. Budget Planning Committee has approved a 2.5% salary increase in July 2014 for staff. Similar to last year.
   2. Institutional Effectiveness Committee will have a new strategic plan out by Fall 2014. There is a new Strategic Planning committee forming. It may replace this group.
   3. Web Team- Did not meet

5. Campus Committee Reports (if applicable)

   1. CCIE- Carle Wolf, Joan Iva Cube-Fawcett- WASC will be on campus September 2014. The CCIE also look at creating a social media statement. There is an Inclusive Excellence grant for celebrating Diversity and inclusive values that can be applied for. A Hispanic initiative may be in the works.
   2. CFPC- Janet Amador- N/A
   3. EBAC- Collin Pugh, Tracey Donaldson, Scott Logan, Carole Wolf
      Tuition Waiver: Carole Wolf reported the Staff Council recommended an increase to the age limit to 25 in order to conform with the age limit in the Tuition Exchange Program. This has been approved by the administration and the Board of Trustees.
   4. Library Senate- Rita Pearson- First meeting is February 14, 2014.
   5. Performance Review & Recognition- Carole Wolf- Did not meet
   6. Smoke-Free Campus Committee- Irene Umpig
      CVS and Target no longer sell tobacco. Target has not sold it since 1998. This committee plans to re-engage the community. They are planning a town hall/panel event with experts in the future.
   7. Social Justice Coordinating Committee- Alle Porter- no update
   8. Sustainability Committee- Collin Pugh, Scott Logan- Did not meet.

6. Treasurer Report (Janet Amador)

   1. Vote done via email. Unanimous approval.

7. Standing Committee Reports

   1. Bylaws and Elections (Brandi Balkema) did not meet. Work on the near horizon. Elections and how to deal with the lack of a President/Chair for 2014-2015 term.
   2. Staff Development and Climate (Gillian Cutshaw)
- Wellness & Technology- February 26, 2014
- Making your Nest Egg Last- March 12, 2014
- Self-Advocacy in the Workplace to be held March 26, 2014

This month, Erik Coloma is the Staff Spotlight person.

3. Compensation and Benefits (Scott Logan) - Did not meet. Staff Council requests a presentation on Commuter and Dependent care benefits.

8. Budget Discussion

There were insufficient funds in our 2013-2014 budget to accommodate requests by the Staff Development & Climate and the Communication & Outreach Committees who wished to purchase refreshments for workshops and the printing of flyers to publicize them. Based on precedent, the remaining council members at this point in the meeting (still a quorum) voted to forgo lunch for the balance of the year, except for the June retreat, in order to recoup some funds to cover our activities.

Next Meeting: Special Meeting with Bright Horizons Thursday, March 13, 2014 - 12:00pm to 1:30pm. Claeys Lounge, Soda Center