LASALLIAN SERVICE INTERNSHIP
2017

LOCAL SITE

LOCATION: St. Martin de Porres Catholic School (K-5)
675 41st Street
Oakland, CA 94609

St. Martin de Porres School is a Kindergarten – 5th grade Catholic school, (there is also a separate 6-8th grade campus) which serves the neighborhood families of downtown Oakland, West Oakland and Northwest Oakland. While the focus of the educational mission is to provide an excellent education to low-income students from the surrounding neighborhood, St. Martin de Porres welcomes students of all economic, social, religious and ethnic backgrounds.

PHONE: 510-652-2220

WEBSITE: www.stmdp.org

SOCIAL MEDIA: Facebook: https://www.facebook.com/St-Martin-de-Porres-School-Oakland-CA-173546566061974/

SITE CONTACT: Ms. Dara Northcroft, Principal

LSI CONTACT: Ms. Dara Northcroft, Principal (Student’s on-site supervisor)
dnorthcroft@csdo.org
510-652-2220 (Elementary School)

LASALLIAN VOLUNTEERS: N/A

# OF LSI STUDENTS: 2-6

QUALIFICATIONS OR SKILLS REQUESTED: None

SERVICE WORK:
Students will work in classes K-5, assisting classroom teachers and tutoring students. (Probable hours: 8am-2:30pm)

ESTIMATED TOTAL COST OF COURSE: $180 + Transportation Costs (gas)
Estimate based on the following costs:
● $180.00 – Materials Fee
LASALLIAN SERVICE INTERNSHIP
2017

- $ (Varies) – Transportation costs of commuting to St. Martin de Porres; There is a free parking lot adjacent to the school. (¼ Transportation costs will be reimbursed through Saint Mary’s College due to Community Engagement course designation)

ACCOMMODATIONS/MEALS:
No overnight accommodations – Students will commute. Lunch is not provided. (Students can bring their own lunch or arrange to have a bagged lunch provided from Sodexo - if meal plan allows for that.)
Dietary Needs: If students have particular dietary needs, it is recommended that they provide their own lunch or consult Sodexo (if meal plan allows for bagged lunch) to find out if their dietary need can be accommodated

RISKS/EMERGENCIES:
This site is local and therefore has access to 911 emergency services. Although the St. Martin de Porres school is secured and parking lot is fenced in, students should be aware of their surroundings at all times.

COMMUNICATION:
Internet and cell service available

BEHAVIOURAL EXPECTATIONS:
Students must:
- Conduct themselves with a high level of maturity (this is expected of all LSI students)
- Complete a TB test (with negative results within the last two years)
- Get fingerprinted through the Diocese of Oakland
- Complete an online program Shield the Vulnerable & print certificate for SMDP
- Follow Faculty/Staff Handbook regarding conduct
- Be aware of norms and expectations regarding appropriate clothing
- Meet with the Principal to review policies and procedures of the school before volunteering in the classroom (on the first day of service work)

IMPORTANT LSI DATES:
Fall - Sunday, late afternoon/evening preparatory classes: October 16 & 30; November 6 & 13
Jan Term - Service days: Monday-Friday, January 9-February 3 (January 16 is a holiday); In addition, all LSI students at local sites are required to attend a weekly Community Dinner & Reflection (no cost) - most likely in the MMC lounge - each Wednesday evening during Jan Term: January 11, 18, 25 & February 1
Spring - Final Class: Sunday, February 19 (late afternoon/evening); “Exit Interviews” (final 1-1 debriefing with each LSI student) to be scheduled around students’ schedules: Late February through early March; Grades finalized and posted mid-March