



Intercultural Center: Street Team Lead (STL) Job Description

The Intercultural Center is seeking highly dedicated, motivated, team oriented, creative, organized, and intentional student staff members who are committed to support the mission and values of our center.

The Street Team Lead coordinates a small group of volunteer student leaders who help publicize IC programs and promote student engagement with the Intercultural Center. They should be passionate about intergroup dialogue, social justice, and building community through intentional conversations that are centered around intersecting identities.

The Street Team Lead position will provide students with the following transferable skills:

- Effective communication with peers around needs and concerns regarding self and/or others
- Development of project, management and time management skills
- Coordination of a small peer team (Street Team) tasked with planning IC social programs and events
- Ability to practice authentic self-reflection to understand and analyze behaviors, thoughts, values, beliefs, and assumptions of self and communities outside of one's own

Street Team Lead (STL) Responsibilities & Expectations

- Plan, coordinate and assist in implementing monthly Feel Good Friday events
- Manage and lead a group of street team volunteers
- Assist and track all IC tabling requests and volunteer sign-ups
- Coordinate off-campus social and day trips for IC team to boost teamwork and morale
- Staff the IC space including welcoming visitors and providing resources
- Participate in monthly IC staff meetings, monthly auxiliary staff meetings and bi-weekly 1:1 meeting with your direct supervisor (IC Director)
- Support the IC outreach efforts
- Assist with the setup, registration and logistics of the IC's signature programs: the Diversity Retreat, Diversity Dance, Cultural Nights, and Cultural Graduate Celebrations, etc.
- Serve as an IC representative at all times and communicate services, programs, and events to students, staff, and faculty
- **Participate in mandatory training, starting with a Saturday introductory training (in late April or early May), and continuing with a late-August training before fall classes begin and over Weekend of Welcome**
 - *Note: The spring training day is unpaid but is still required. The week-long August training is fully paid.*
- Immediately report problems and concerns to IC professional staff
- Other duties as assigned

Street Team Lead (STL) Qualifications

- Minimum cumulative GPA of 2.5 cumulative and good disciplinary standing
- Must be available for all trainings (see above), and **able to work both fall AND spring semesters** (Jan. term is also preferred but negotiable)
- Demonstrate commitment to equity, diversity, inclusive community, leadership, and social justice education
- Excellent verbal and written communication skills, including group facilitation/public speaking
- Positive attitude and strong work ethic
- Demonstrate strong administrative, organizational, and leadership skills
- Overall team-player mentality and ability to work independently
- Federal work study not required but strongly PREFERRED
- **Cannot work as a Resident Advisor, WOWie or SEAL** due to training conflicts. No other campus jobs strongly preferred but negotiable

Work Schedule & Compensation

- On average the Street Team Lead will work between 5-8 hours per week. Occasional evening and weekend hours are required, as well as one volunteer tabling shift per semester (1-2 hours).
- All IC student staff positions are paid hourly at Level 1 according to the Saint Mary's Student Employee Pay Scale set by Payroll.