Student Concerns about Conduct

Faculty and staff together provide support to students that help align the student experience with the mission and values of the College.

In case of emergency, please contact Public Safety immediately at: (925) 631-4282

Responsible Party

Nature of Concern

- Grade Appeal
- Peer Conduct in Classroom
- Faculty / Staff Conduct

Grade Appeal – Academic Affairs
First consult with instructor involved. If department chair is instructor, or in the case of graduate programs, proceed to next level: Department Chair or Dean
Next level: Written appeal to Vice Provost (will be shared with Dean, Chair, and instructor)
For undergraduate students, Committee on Academic Appeals hears case and notifies all of outcome. For graduate and professional program students, Dean convenes committee.
To receive an update, contact the person responsible for addressing the concern

Student Conduct – Student Life
When student is comfortable, first response should be made to faculty member. Students may also raise concerns with Human Resource or Academic Advising staff, or Dean of Students
Reports then given to Dean of Students or Vice Provost
Dean refers to Hearing Process as appropriate
Hearings conducted according to Student Handbook (Hearing Officer, Peer Council, Disciplinary Hearing Board)
Expectation of Confidentiality
To receive an update, contact the Dean of Students

Faculty/Staff Conduct – Academic Affairs/ Human Resources
When student is comfortable, first response should be made to staff or faculty member, faculty advisor and/or Department Chair/ Program Director. Next level: Dean of the School
Students may also raise concerns with Human Resource or Academic Advising staff, Dean of Students, or Vice Provost
Human Resources may assist supervisors. If conduct raises potential violations of College policies, HR may conduct a more thorough review or investigation
Student notified of outcome at conclusion of process

Key Outcomes

- Resolve concerns at the most local level
- Promote consistent and equitable decisions
- Comply with applicable College policies and legal requirements
- Develop faculty and staff who understand, anticipate & resolve issues
- Ensure experiences characterized by dignity and respect
- Communicate appropriately about outcome of process

1Faculty Academic Policies and Services regarding Academic Honesty appear in the Faculty Handbook and Graduate Student Handbook. 2The Student Academic Honor Code is found in the Undergraduate Student Handbook and the Graduate Student Handbook.