



CLUB SPORTS

APPAREL ORDER PROCEDURE



It is recommended that apparel purchases are Under Armour, but it is not required. **All funds need to be collected prior to any orders being placed.** Allow 8 - 12 weeks for delivery. Team Leaders will need to meet with staff to order apparel. All information needs to be collected prior to meeting with the Club Sports office (Funds, Size, Type, Color, Style #, Embroidery, Screen-print, & design).

Orders subject to change due to inventory of equipment and sizes of orders

CATALOGS

- [Under Armour](#)
- [Nike women's catalog](#)
- [Nike men's catalog](#)
- [Port & Company](#)

APPAREL ORDERING FORM

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[Apparel Ordering Form](#)

Fill out, save and send to Marty: mstorti@stmarys-ca.edu Please note that if the item is not available, you will need to find a replacement or cancel that specific item. Form must be typed, not handwritten. [Please see example here.](#)

STYLE GUIDE

There are requirements for SMC Logo use. All Embroidery & Screenprint must be approved by Beckie.

- Embroidery is sewed on the apparel
- Screenprint is printed on the apparel
- Sublimation is dyed fabric on the apparel

See the [SMC Style Guide](#) for proper logo placement and colors