April 12, 2006

**Present:** Wobbe, Leslie Welty, Paula Conrad, Susan Birkenseer, Debbie Deikman, Mark Chiarucci, Marcy Bowie, Janie Minguillon, Marty Storti, Cyndie Paul, Vince Nicosia

Not Present with Notice: Anna Adams, Kami Gray, Linda Rose, Scott Kier, Sharon Sobotta

The meeting was called to order at 12:14 p.m.

**Approval of Minutes:** A motion to approve the March minutes was made by Debbie Deikman, and seconded by Paula Conrad, and passed. The minutes will be sent to Micheline to post on our website, and will also be posted in Roncalli.

**Chair and Chair Elect Report:**

Convocation: The Staff Council will be allowed to process on Tuesday, April 25th. We will line up at the chapel arcade at 11:15 under the sign that is marked STAFF COUNCIL. Newly elected member will not process. Linda Wobbe will give a gift, photo of the statue, to Bro. Edmund on behalf of the staff.

DeLaSalle Week: We will be hosting a social hour with the Christian Brothers from 11:00-12:00 on Friday, April 28th. Scott is doing the planning for this event.

Open Forums: Pete and Emily will be our Open Forum Speakers for May. They will present the Compensation Plan.

Executive Session: The next Executive Session will be on May 3rd with Pete Michel and Emily Elliott. We will discuss the Comings and Goings, Tuition Waiver proposals and Compensation issues.

Elections on line went well. We printed ballots for the Buildings and Grounds staff.

Ombudsman - We have done past research and found no one else has one in the WCC schools. (One school has just gotten rid of theirs.)

Staff Council Retreat: Tentatively it will be May 23rd from 8:30 to 1:00. Committee Chairs should have a Final Committee report with accomplishments and outstanding items to give to present and new members. Bring reports to the retreat or give to Linda W. ahead of time.

**Treasurer's Report:** Vince handed out the latest Budget report and included Encumbered Report.

**Committee Reports:**

**By-Laws:** We need to adjust the by-laws to change the way Elections are done on-line.
Climate: Leslie met with Steve Woolpert regarding the Environmental Sustainability document. We discussed the wording. Leslie asked that we vote on Environmental Sustainability, it was seconded by Sue, it was approved unanimously. Linda W. will send a letter to Steve Woolpert.

Compensation and Benefits: Sue Birkenseer met with the Emeriti Group. They are discussing the following proposals: When will vesting start? What are the eligibility standards? At what age will the eligibility begin? Sue will have more concrete information to share with us next meeting. We will soon hear what the Compensation Plan will entail for staff regarding salary increases for 2006.

Staff Development: Feedback from the Committee was given to Ed Biglin at the last TAC meeting for members to review.

Elections: Linda Wobbe reported that the cost for Election ballots was cheaper this year due to being on-line. There were a couple of glitches but CATs was able to correct them in a swift manner.

Staff Activities: No report.

Budget Committee: Pamela Thomas will meet with us at the next Executive session.

Old Business:

Staff Handbook: Linda W. thanked all the members for their help in reviewing the Staff Handbook. Linda read the entire Staff Handbook and found many parts repeated and confusing. We voted to send the letter Linda drafted regarding the Staff Handbook to Emily Elliott, along with a compilation of our comments.

New Business:

Ombudsperson - Linda W. will respond to Tom Cooney's request for an Ombudsperson. Linda asked the Climate Committee to investigate and consider developing a proposal for a Staff Appeals process.

We talked about the feral cat problem, but decided not to pursue the issue.

The H. R. website has the wrong definition for part-time. Linda will send a letter to H. R.

Carnival for Kids - Staff Council will provide books in a bag for the kids. We expect over 200 kids so Linda will purchase the books.

The meeting was adjourned at 1:19 p.m.

Submitted by Leslie Welty