April 22, 2009

The meeting was held in the Orinda Room - Soda Center, Saint Mary's College, Moraga, California.

Committee Members Present:
Mel Hunt
Kate Bowers
Thea Grisby
Sally Jamison
Rick Koerlin
Ryan Lamberton
Natalie McCosker
Kim Sullivan
Donna Ubeda
Michael Viola
Sarah Vital

Committee Members with Excused Absence:
Chris Carter
Tom Carroll
Kory Hayden
Karen Miller
Mark Splain

I. Call to Order

Committee Chair Mel Hunt called the meeting to order at 12:05 p.m.

II. Roll Call

III. Audience Participation - Open Forum

a. Without any audience questions to entertain, Mel Hunt offered that recognition will be made for staff members who are leaving the College as part of the restructuring and budgetary issues. Events for each individual will be determined by department and employee.

Mel also announced that there has been no further news on enrollment figures for 2009-2010.

IV. Approval of the March minutes and Secretary's Report

An amendment to III.a. of the March minutes will be made to add the dangerous traffic issues in the parking lot at Rheem Center to the specifically raised issues about that facility. Rick Koerlin motioned and Ryan Lamberton seconded to approve the March 2009 minutes. Minutes were approved unanimously.
V. **Treasure's Report**

Thea Grisby gave a verbal report indicating no changes to the treasury since last meeting.

VI. **Chair and Chair-Elect Report**

a. Mel Hunt met with the chair of Staff Activities. They were informed that the budget is reduced for next year, and that they, too, should plan accordingly to the reduced funds Staff Council will have available to share. Also, Staff Council and Staff Activities will better communicate plans so that duplicate events can be avoided.

b. Mel Hunt had an informal meeting with Pete Michell in which the CFO was supportive of a campus-wide facilities survey next year. Staff will be asked to identify their buildings.

c. Mel Hunt announced that the CCIE is planning additional workshops related to inclusive issues for the end of summer.

d. Michael Viola reported that the van pool ran for one week, and was a success. However, issues of accessibility (the bus is not ADA compliant) have frozen the pilot project.

e. Michael Viola reported that the Facilities Committee has agreed to implement a parking fee for basketball games ($5 for cars without an SMC permit), and they are discussing ways to expand this to all campus events.

VII. **Old Business**

a. Past-Chair Committee: A proposed change to the bylaws to add language about a committee of past Staff Council chairs was voted on and passed unanimously. Section VII.C.5 (Past Chair of Staff Council Advisory Committee) was added to the Staff Council’s Bylaws. Proposal is attached.

VIII. **New Business**

No new business to report.

IX. **Adjournment**

Kim Sullivan moved and Natalie McCosker seconded to adjourn the meeting at 12:25 p.m.

Respectfully submitted,

Sarah Vital, Secretary
April 22, 2009